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ABSTRACT

This document comprises the Library Services and Construction Act (LSCA) 1986-1987 annual program and the FY 86 LSCA summary for the South Carolina State Library. The annual program includes fiscal information and project descriptions for the following LSCA projects: (1) Title I--Library Services, including Projects IA--General Administration, IB--Library Interpretation, IIA--General Operations, IIB--Strengthening the State Library Agency, IIIA--Field Services, IIIB--Career Education, IIID--Service to the Disadvantaged, IIIE--Library Development, IIIF--Service to Children, IIIG--Audio-Visual Program, IIIH--Public Library Automation and Technology, III-I--Literacy, IV--Service to the Blind and Physically Handicapped, and V--Institutional Library Services; (2) Title II--Public Library Construction; and (3) Title III--Interlibrary Cooperation, including Project I--Interlibrary Network. The LSCA summary provides a concise narrative summary of each project and includes three tables illustrating the number of disadvantaged persons reached by Projects IIID--Service to the Disadvantaged and IIIE--Library Development, as well as a statistical summary of children's services in public libraries. (KM)

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South Carolina State Library
1500 Senate Street
Post Office Box 11469
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Fiscal Year 1986

LIBRARY SERVICES AND CONSTRUCTION ACT

FY 86 SUMMARY

IR051894

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LSCA FY 86 SUMMARY

Project IA. General Administration

The General Administration Project was the chief instrument by which the State Library planned, administered, and evaluated the LSCA program in South Carolina.

Project funds were expended as planned. State funds covered salaries of the Director, Deputy Director, and Business Manager, and a prorated share of salaries of Typists. LSCA funds were expended for non-personnel administrative costs attributable to administration, including payment of indirect costs, travel for Advisory Council, printing and distribution of LSCA documents and prorated shares of postage, office supplies, and equipment, as well as for salary of a bookkeeper, who is primarily responsible for bookkeeping and records involved in LSCA program.

The Advisory Council was helpful in reviewing priorities. The concerted efforts of the State Library staff, from Director to project officers, maintained the momentum of the statewide library program; and substantial progress was made in the improvement of library services as reflected in individual project reports.

Project IB. Library Interpretation

The Library Interpretation Project interprets library service to the public and government, promoting a climate of public opinion favorable to library development, increasing public understanding of library programs and awareness of services provided which encourages the use of the library by individuals and groups. During FY 86 each State Library department worked with the State Library's part-time public information specialist.

It is not possible to determine the value of the Library Interpretation Project through simple cause and effect methods. However, there has been reflected a steady improvement in the use and awareness of libraries and library services. There has been a steady increase in the use of public library services throughout the state and a marked increase in the use of particular types of services such as interlibrary loan, film programs and other services which people have become aware of through the media.

Due to pressing needs of automating the State Library, removing asbestos from the building, and developing plans to move the Library for the Blind and Physically Handicapped not as much publicity was generated as would be desired. Promotion of the worth of libraries continues to be a need. At the end of the year plans were being developed to increase this awareness of libraries in FY 87.

Project IIB. Strengthening the State Library Agency

This project is designed to acquire those books and materials which will make the State Library's collection a resource center for all the libraries in the state. The Technical Services Department is responsible for the development and maintenance of the interlibrary loan and reference collections, including the selection, acquisition and processing of all materials and books used in the library program at the state level and/or to service other libraries.

Additions during the twelve months were as follows:

	Additions	Total
Books	7,998	188,579
State Documents	2,670	39,223
Federal Documents	5,268	80,416
Federal Documents - Microfiche	11,744	78,671
Microfilm (reels)	674	14,217
Microfiche	21,216	322,753
Periodical Subscriptions	82	2,216

Membership in the Southeastern Library Network has broadened access to several types of materials other than monographs, including serials, films, and other non-book materials. Connected to the national data base at Online Computer Library Center (OCLC), the terminals are used for reference and interlibrary loan as well as for cataloging and acquisitions by Technical Services Department.

The retrospective conversion of prior holdings project was continued so that eventually the State Library's entire holdings will be entered into the SOLINET database. This includes state documents, which heretofore had not appeared in the card catalog. A total of 99,663 titles have been converted to machine readable form since this project began in FY 80. It was possible to install an online catalog because retrospective conversion was so near completion. Likewise we were able to barcode the circulating and South Carolina Collection and begin the state documents. This represents 98.5% of the cataloged collection which includes books, state documents and periodicals but excludes federal documents, large type, motion pictures and newspapers. Motion picture titles have been added to the DRA database in preparation for installing the booking program in the coming fiscal year. The State Library now cooperates with the Library of Congress in the Name Authority Cooperative project in adding to the online name authority file through LC.

Project IIIA. Field Services

The State Library continued its on-going Field Services Project, which is designed to extend and improve public library service throughout the state. The program is carried out by a team of four general consultants (including the Director of Field Services), one Children's Consultant, and one AV Consultant -- who serve as liaison between the State Library and the 39 county and regional library systems which provide service to all of the state's 46 counties. In the attempt of South Carolina's library systems to meet the goals of library service set forth in the state's long-range program for library development, the Field Service Program serves as a catalyst for improvement.

The constant turnover in personnel, especially in county library director's positions, was probably the most frustrating problem which the Field Staff had to face in FY 86. Field Staff were involved directly or indirectly with the recruitment and/or orientation of new chief librarians in twelve county or regional library systems. One-third of the vacancies were due to retirements but the majority resulted from the low salaries which are making it difficult to recruit and retain directors particularly in smaller, more rural counties.

The Field Staff continued to work with the Deputy Director for Library Development on Title II construction projects. In addition to Title II Projects, the Field Staff were asked by the following counties for assistance in planning building programs: ABBE, Marion, Horry, Orangeburg, Lexington, Chesterfield, Laurens, Kershaw, and Sumter. The Field Staff work with public library staffs, boards, and local officials in the writing of building programs, drawing of initial floor plans, in the critiquing of architectural drawings, furniture layouts, in fundraising planning, and in justifying need to county officials.

For the sixth year, one of the Field Service Librarians assisted with the compilation of a statistical analysis report, which includes rankings, comparisons, etc. Public librarians found the comparative data in the "Public Library Statistical Summary, 1985," useful in preparing their budget justifications for FY 86. South Carolina is one of the pilot states involved in ALA's Cooperative Public Library Data System, an effort to standardize public library statistics nationwide. Statistics for FY 86 are being gathered according to guidelines and definitions established for the ALA project.

Through frequent conferences, meetings, and workshops, the Field Staff made contributions during the year toward the development and improvement of public libraries throughout the state. From October 1, 1985 - September 30, 1986, they:

-- worked with 39 systems serving 46 counties of the state.

-- made 371 field trips (includes 30 trips made by the Director and the Deputy Director).

-- attended 67 local library board meetings (includes 17 board meetings attended by the Director and the Deputy Director).

-- monitored library budgets including approximately $18.4 million* in local funds.

-- administered $3,207,256 in State Aid grants to public libraries.

-- supervised LSCA Title I projects providing $595,512 in grants-in-aid.

-- monitored three LSCA Title II construction projects.

-- represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, building dedications, civic orgnizations, and other state and local meetings.

-- provided recruiting, placement and training services for public libraries.

*Not reported for maintenance of effort purposes

Project IIIB. Career Education: Workshops

Career Education is a continuing project aimed at improving staff performance at all levels, professional and non-professional, and providing for better informed public library trustees. The project is implemented through grants to attend academic courses in librarianship, seminars, and workshops. The State Library also plans and arranges for workshops to meet the specific needs of public and institutional library personnel.

Grants in FY 86 included:

grants to eight pre-professional personnel to attend conferences on the foundations of library and information science, computers in libraries, children's literature, and adult services; grants to nineteen non-professional personnel representing eleven county and regional libraries, South Carolina State Library, and the South Carolina State Hospital Horger Library to attend a two-week course in User Services in Public Libraries developed by the South Carolina College of Library and Information Science, and funded by the State Library; grants to six professional personnel representing six county library systems to attend conferences on microcomputers in public libraries, planning the electronic library, youth services, children's services, and ALA's "Let's Talk About It" project; and grants for State Library personnel to attend conferences or workshops on literacy, public library service, personnel management and supervision, film and video programs, and various other topics including development of job descriptions.

The State Library sponsored a workshop at the Department for the Blind and Physically Handicapped for approximately forty public library personnel to introduce them to the services of the Department.

The State Library has always promoted and underscored the importance of well-trained library personnel and its relationship to good library service. This project has achieved its goal of improving library service immediately through such training and makes evident the value of the project which should be continued.

Project IIID. Service to the Disadvantaged

Providing adequate access to library service for the disadvantaged in rural and other isolated areas by strengthening and expanding library extension programs was emphasized in FY 86. This included improving materials available on a bookmobile (Beaufort), extending bookmobile services to disadvantaged areas previously unserved (Lancaster), and establishing outreach centers in rural and other isolated centers (Charleston).

Grants were awarded to two library systems to serve the elderly. The Greenville County Library provided programs and materials on survival skills in nine neighborhood centers and established several resource collections. The Horry County Library provided print and non-print materials and programs designed to meet the needs of the rapidly increasing elderly population. These services were made available through Council on Aging foodsites at five communities and nursing centers in three communities.

Three county library systems (Fairfield, Marlboro, Orangeburg) received grants to develop and improve library collections in order to meet the needs of specifically identified segments of the disadvantaged population. The Fairfield County Library identified and acquired materials to serve the Black community which represents over 80% of the disadvantaged population in their service area. The Marlboro County Library purchased materials to meet the needs of the unemployed. A continuing high rate of unemployment in this service area places heavy demand on the library for coping materials as well as such items as writing a resume and approaching a job interview. The Orangeburg County Library's collection development program addressed the needs of young adults particularly in the areas of health. There is a high rate of teenage pregnancy in this county.

All library systems receiving grants worked closely with other organizations and agencies in locating, identifying, and serving the disadvantaged populations in their areas.

NUMBER OF DISADVANTAGED REACHED

By Age:

0-4	5-13	14-24	25-64	65 and over	Total
1,281	3,052	3,448	2,946	2,477	13,204

By Race:

Black	White	American Indian	American Oriental	Other	Total
11,494	1,694	11	1	4	13,204

By Geographical Location:

Urban	Rural	Total
3,959	9,247	13,204

An additional 64,227 disadvantaged people were served by Project IIIE, Library Development.

Project IIIE. Library Development

The Library Development Project, whose purpose is to improve or extend services in areas of demonstrated need, is a per capita grant project. Grants are made available to strengthen existing library programs by adding trained staff; to extend service to new groups by a variety of outreach methods, such as bookmobile programs, deposit collections, and innovative and/or experimental programs targeted for certain groups; to expand, improve, or maintain the resources of public libraries by the purchase of new books, periodicals, audio-visual materials, and other non-print media, and purchase or lease of library equipment; and to implement programs of publicity to keep the public informed of the services offered by public libraries.

In FY 86, $321,038 was expended by 33 library systems which met minimum financial requirements for local support and were headed by a professional librarian. Funding was 12 cents per capita with a cap of $25,000 and a minimum of $3,000. Grants generally covered the period from January - December 1986 to enable libraries to continue salaries and activities if new appropriations were delayed.

The majority of grants for FY 86 were aimed at building adequate collections which was the first basic goal of the project. Of the $321,038 expended under this project in FY 86, 72% or approximately $232,521 was spent for books. Due to the high cost of books, especially reference books, the actual number of volumes purchased was not as great as might have been desired. There are still four library systems owning less than one book per capita and an additional 31 owning less than two books per capita. Therefore we must plan to continue the State's long quest toward reaching its goal of two books per capita.

Other projects which concentrated in other areas were the following: Anderson implemented a new project designed to improve reference and adult services through the employment of an Assistant Reference Librarian. Chester developed a unique project involving the purchase of toys and puppets as well as books for children to encourage interaction by parents with their children using library materials. Fairfield County concentrated on acquiring video cassettes for children for use both inside and outside the library. Pickens County devoted its grant funds to purchase of video cassettes for adults which were very well received by patrons. Marion County and Allendale-Hampton-Jasper Regional both purchased badly needed equipment that will enable them to provide better service to patrons. Kershaw applied grant funds to creating an on-line public access catalog to complete its automated circulation system. This system will enable the library to maintain a totally up-to-date bibliographic record of its holdings. As could be expected, the juvenile patrons became adept at using the terminals immediately. It was even suggested that a ten or eleven-year-old be stationed next to each terminal to give instructions to those wary of the new technology.

Local projects were monitored very closely by the State Library Field Staff via frequent field trips, consultations with local libraries, and periodic evaluations of the project program. According to reports received from the 33 libraries participating in the project, a total of 661,976 persons were reached in FY 86. Of the total reached, it is estimated that approximately 64,227 or 10.3% of them were economically disadvantaged.

Number of Persons Reached (Total)

By Age:	0-4	5-14	15-24	25-64	65 & Over	Total
	51,009	137,047	132,795	290,941	50,184	661,976

By Race:	Black	White	American Indian	American Oriental	Other	Total
	176,689	480,818	1,032	2,185	1,252	661,976

By Geographic Location:	Urban	Rural	Total
	434,864	227,112	661,976

Project IIIF. Service to Children

During FY 86, the children's consultant worked with libraries in every aspect of children's services including material selection and use, programming, planning, and supervision. The need for orientation and training continues, as new children's services staff persons begin their work in county libraries. A highlight of the year was the workshop planned and held to introduce the new Children's Services Handbook, completed at the end of FY 85. The workshop included a session on planning, graphics, and on the library image. The consultant visited each library that was not represented at the workshop, and the general Field Staff delivered a Handbook to each county library administrator.

At end of FY 86, there were fourteen professional children's librarians in eleven library systems and six pre-professional children's librarians in six systems. In addition, sixteen library systems had assigned a full or a part-time staff person to children's services. The shortage of children's librarians continues to make recruitment difficult.

Library Service and Construction Act funds for the Service to Children Project have continued to support this needed specialization at the state level. State level support has led to increased stimulation of interest by library systems in providing better services to children and increased knowledge of what is involved in quality services. The children's consultant is the major impetus for idea sharing and communication among children's librarians, many of whom are isolated, have little regular opportunity for contact with other children's librarians, and have need for training. The summer reading program and children's film collection continue to be valuable programming aids. Through its many activities, the project has played an important role in increased cooperation and sharing of ideas. It has brought children's services more into the mainstream in planning for total library services in our public libraries.

STATISTICAL SUMMARY
CHILDREN'S SERVICES IN PUBLIC LIBRARIES
July 1, 1985 - June 30, 1986

Circulation of Children's Materials	3,378,713
Programs	
Total Attendance	345,052
In Library Programs	
Preschool story hour (5,575 programs)	98,364
Other story hours (1,066 programs)	29,369
Film programs (2,232 programs)	48,040
Other programs (841 programs)	35,754
Class visits -- preschool (1,341)	27,510
-- school age (1,329)	31,686
Outreach Programs	
Preschool programs (1,323 programs)	50,708
Other programs (506 programs)	23,621
Summer Reading Participation (1985)	32,342

Project IIIG. Audio Visual Programs

This project strengthens and expands the resources of South Carolina's public and state institutional libraries and enables them to meet the information needs of the library public by providing a collection of 16mm films and other audio-visual materials at the state level, thus supporting Goals IB and C of the Long-Range Plan. The audio-visual materials are available free to public and institutional libraries for in-house library programs and for library-sponsored programs held outside the library. Part of the collection is also available to civic organizations and community groups through local public libraries. There is no fee and no admission may be charged to see audio-visual programs.

At the close of the tenth year of operation, 51 public and institutional libraries were participating in the State Library's audio-visual program. In FY 86, 25 libraries were lending State Library audio-visual materials to community groups and civic organizations. Libraries and institutions in the audio-visual program sponsored 3,853 programs, utilizing 5,097 films, and reported a total viewing audience of 100,215 patrons. During FY 86, 62 new audio-visual materials were added to the collection, bringing the total number of motion pictures and other audio-visual materials to 1,768. New acquisitions have declined sharply due to increased costs.

Four publicity kits promoting four different film genres (Science Fiction, Mysteries, Westerns, and War Films) were produced to promote use of films during this fiscal year. The kits are comprised of posters, brochures discussing each genre and camera-ready art work for libraries wanting to use the kit(s).

Preparations were begun to automate the circulation of audio visual materials. Automated booking will be implemented in FY 87.

Inadequate space for audio-visual programs and/or lack of sufficient library personnel continued to be the major problems encountered by librarians in using audio-visual materials. More and more, librarians are recognizing audio visual use potential and are attempting to adjust staff assignments to include time for programs.

Project IIIH. Public Library Automation and Technology

For FY 86 ten projects were approved for Public Library Automation and Technology grants. Each of these succeeded in meeting one or more of the project goals of determining the feasibility of library automation projects, testing and evaluating hardware, testing software and services provided by automation vendors to determine their suitability for libraries of various sizes, and providing incentive grants for start up of automation activities. The projects contributed to the encouragement of support for technological enhancements of library services and also contributed indirectly to the continuing evolution and use of the state network.

Four library systems working in consultation with the State Library purchased microcomputers and software packages which enabled them to begin converting their bibliographic records into machine readable form. Two library systems purchased hardware and software to enhance the use of their automated library systems. One library purchased a software package to enhance its word processing capability. One library purchased hardware to access the Dialog system to search remote databases. One library purchased a microcomputer and software package which enabled them to automate business and personnel records.

One library system, Kershaw County Library, used radio communication to give patrons at its Bethune station full access to the central library. This technology of radio communication was selected as an alternative to expensive telephone lines, since the station is 22 miles away from the central library.

The results of these projects have clearly demonstrated the continuing feasibility of library automation projects and their ability to provide an opportunity for testing and evaluation of hardware, software, and services related to automation activities.

Project III-I. Literacy

FY 86 was the first year for Project III-I, Literacy. Previously grants for literacy projects were administered as part of Project III-D, Service to the Disadvantaged.

Grants were awarded to seventeen county library systems to plan, develop, implement, and evaluate cooperative community based programs to combat the problem of illiteracy. Three grants were made to explore the use of microcomputers in established literacy programs (Abbeville-Greenwood, Anderson, Pickens). The Spartanburg County Library worked closely with Spartanburg AWARE (Adults Writing and Reading Education -- the local literacy council) to extend the literacy program into industries in the community. The Aiken-Bamberg-Barnwell-Edgefield Regional Library System, the Kershaw County Library, the Laurens County Library, and the Orangeburg County Library addressed the prevention of illiteracy by developing programs designed to encourage young children to read. The Clarendon County Library and the Newberry-Saluda Regional Library, working closely with community leaders and the county office of Adult Education, began organizing and strengthening the local literacy program by obtaining supportive materials. The Allendale-Hampton-Jasper Regional Library, the Charleston County Library, the Greenville County Library, the Lancaster County Library, the Lexington County Library, the McCormick County Library and the Marlboro County Library concentrated on purchasing supplemental reading materials for newly literate adults and promoting the use of the materials.

The South Carolina State Library and all libraries receiving grants for literacy projects maintained close ties with local and state literacy organizations and agencies. The South Carolina State Library worked very closely with the S. C. Literacy Association, the Office of Adult Education, and the Assault on Illiteracy Program (SCLA). Other state level contacts include the Office of the Governor, Office of the Lieutenant Governor, Department of Social Service, the Commission on Aging, Department of Education, ACTION, Educational Television, Department of Corrections, Employment Security Commission, and Department of Health and Environmental Control.

The primary problem encountered with the literacy program has been one of communication and "turfism". Close working relationships and better efforts at communication may help alleviate some of the difficulties of turfism but it is unlikely that this problem will ever completely be solved as long as funding is based on "who gets credit."

Project IV. Blind and Physically Handicapped

The purpose of this project is to provide library services for those South Carolinians unable to read conventional print due to a visual or physical handicap. In order to do this the State Library administers a regional library in the Library of Congress National Library Service for the Blind and Physically Handicapped network. FY 86 was the fourteenth year for this operation. Since its inception this service has been plagued by two major problems: inadequate facilities and a small staff. Services are maintained on a high level but further development has been inhibited by a lack of space and additional staff, as well as other budgetary constraints.

The Library for the Blind and Physically Handicapped has been allocated 28,276 sq. ft. in the Mt. Vernon Mill Complex. This historic textile mill also includes the South Carolina State Museum, the Tax Commission, and the City of Columbia Visitors Center. During FY 86 staff continued to work with architects to maximize use of this space. It is estimated that occupancy will occur in November 1986. State funding was received to furnish this new facility, including a recording booth for the volunteer recording program.

Automation of the circulation system presented a need for an additional person in the mail room area. A vacant reader advisor position on state funds was shifted to this area due to change in work load requirements. Two positions are still federally funded. Staffing levels remain low compared with revised ALA/NLS standards and guidelines.

The processes necessary for the automation of the circulation system began in January, 1986 with the formation of Reader Profiles for each patron. Approximately 1,600 hours of temporary help was used to transfer patron information from paper files to DRA/LBPH to begin the new system. Staff inventoried approximately 114,000 items in a three week period.

In FY 86 the library served 7,541 patrons (6,008 adults, 313 children and 1,220 living in institutions). It added 18,384 books in special media to its collection. A total of 156,155 items were circulated.

A major factor in providing this service is the publicity received. The Library has not yet distributed the most recent Library of Congress public service announcements to radio and television stations due to the lack of staff time in which to properly handle the anticipated increase in patrons. Whenever possible, news items are released to state newspapers and organizational newsletters such as the South Carolina Commission for the Blind, the Office of Programs for the Handicapped of the South Carolina Department of Education,

Developmental Disabilities Council of the Health and Human Services Division of the Governor's Office, and the South Carolina Lions Club along with being listed in many state, county and school district publications concerning services available to the handicapped. Speaking engagements are accepted to groups, such as the South Carolina Commission for the Blind, the South Carolina Chapters of the National Federation of the Blind and the American Council for the Blind, and many groups concerned with teaching the handicapped. Word of mouth from satisfied patrons and their associates continues to be the greatest source of publicity however. A regular schedule of publicity is expected to be developed after the move to larger quarters and the installation of all automated programs.

Project V. Institutional Services

In spite of restrictive institutional budgets, most libraries in state-supported residential institutions have in FY 86 demonstrated their growing usefulness to their clientele and as a result managed to maintain adequate levels of support.

Thirty-six institutions supported by seven State agencies were served by the project this year. Consultant services, reference assistance, film and interlibrary loan, and participation in appropriate training opportunities were provided to all. Grants-in-aid for the purchase of materials were given to: the Department of Corrections Library Services Division for 18 facility libraries of the agency; three mental health hospitals and one mental health facility for drug and alcohol addictions; three residential schools for the mentally retarded; two schools operated by the Department of Youth Services; the School for the Blind; and a residential school for the children of broken or impoverished homes. Collections of paperbacks selected by the consultant were purchased for four institutions which are too small to maintain library service programs. Fourteen of the institutions which provide full service library programs employ qualified librarians. Four teacher-librarians employed in correctional libraries and one in a residential school are enrolled in graduate courses which will lead to professional degrees.

Three workshops for institutional librarians and other personnel were conducted in FY 86. Two one-day workshops, one on policy writing and one on State Library expectations and grant procedures, were held at the State Library and the South Carolina State Hospital respectively. A two-day workshop on interpersonal communication featuring specialists in the field was held at a nearby conference center.

The most significant event of FY 86 in South Carolina institutional libraries was the production of state standards by the mental health librarians and the approval of these standards by the Commissioner of the department. The next steps in the process will be to decide on five or six priority items from the standards which will then be written as directives from department level to the directors of the five mental health institutions.

Libraries in correctional settings continue to draw administrative and inmate respect and support. Unfortunately, one of these libraries, a model of its sort, was almost totally destroyed by fire, smoke and water damage in a prison riot in April, which was also targeted the vocational education class areas, the chaplain's office and several security stations. Although the library had the lower priority for rebuilding, it rose like the phoenix out of the ashes by August and is now fully operational.

The principal of one school, dissatisfied with his library's contribution to the school's program, requested an on-site survey be done. A public library consultant and the institutional library consultant conducted a two-day evaluation of existing programs and services. The information gained was collated under specific functions, analyzed, and then a report with recommendations was written and presented to the school. Several of the most significant suggestions have been implemented. The development of an active library committee, one of the recommendations, has apparently changed the situation dramatically.

To assure that institutional libraries meet the needs of their residents, collections are continuously evaluated in terms of use, types and formats of materials available, and appropriate reading levels. Titles selected for purchase are reviewed by the consultant, and the criteria for materials selection are a regular feature of the consultant's visits. Weeding is encouraged to keep collections up-to-date, with consultant providing instruction and frequent assistance. Reference assistance and interlibrary loan of materials beyond the holdings or scope of the institutional library are supplied by State Library personnel to both residents and staff as requested. State Library staff - interlibrary loan librarian, children's specialist and audio visual librarian - accompany the consultant on field trips where their expertise is needed. Library schedules are examined and programs are observed and sometimes supplemented.

Project I. Interlibrary Network

The State Library functions as the central unit of a statewide Interlibrary Network designed to promote cooperation and to supplement and coordinate library resources in South Carolina. Since no South Carolina library has adequate financial support measured by state or national standards, it is essential that resources be shared to insure the best possible service for South Carolinians. The primary purpose of this project is to encourage public, institutional, academic, and special library cooperation for maximum utilization of all library assets.

During FY 86, the State Library interlibrary loan staff continued to coordinate and service the Network, filling requests for all types of libraries within the state. The success of the project can be measured in terms of number of interlibrary loan transactions (25,332 requests for materials and information were submitted to the State Library during FY 86. This figure includes 5,508 subject (i.e. reference), and 19,824 title requests)and the percentage of requests filled (24,117 titles were sent in answer to the 25,332 requests for materials and information. 75% of all title requests were filled from the collections of the State Library or the University of South Carolina Library).

In early 1986, the Interlibrary Loan Service began using the capabilties of the new automated library system to improve service to local public libraries in the state. The first use of the South Carolina Library Network occurred on April 4 when the Spartanburg County Library performed an online search of the State Library's computerized catalog and then transmitted title and information requests to the State Library by electronic mail via telephone communication lines. This was the first time any library in the state could, at their own location, search the State Library's complete catalog in its most current state. Compared to the microfilm edition of the State Library's catalog which public libraries had used in previous years, the new automated catalog offers vast improvements in time spent searching and the most up-to-date information available about the contents of the library's collection. The electronic mail function of the new system also enhances the libraries' ability to rapidly transmit their requests to the State Library.

The State Library provided in-depth training for public librarians. By the end of September 1986, representatives from 46 public libraries had attended one of the training sessions conducted at the State Library. State Library staff members provided formal instruction concerning catalog searching techniques and strategies as well as procedures for placing book, periodical photocopy and subject requests through electronic mail.

As an enhancement to its reference service, the State Library offers computerized reference service known as DATASEARCH which provides access to DIALOG Information Services, Inc. and the Lexis/Nexis Service of Mead Data Central. The interlibrary loan staff makes use of DATASEARCH to provide access to information not contained in published sources at the State Library. Approximately thirty DATASEARCH requests were conducted during the year as an enhancement to the interlibrary loan service.

The SOLINET database strengthened the South Carolina Interlibrary Network by improving access to library resources of the state, region, and nation and enabled the State Library to function more effectively as a resource center for all libraries in the state. The reference and interlibrary loan staff consider SOLINET indispensable to the interlibrary network, not only because it gives South Carolinians access to the holdings of nearly 4,900 libraries throughout the nation, but also because it has substantially reduced staff time spent on verification and location and has shortened the time required for interlibrary loans.

For the past six years, the State Library has been actively planning for the South Carolina Library Network. In 1979 South Carolina's Pre-White House Conference on Library and Information Services recommended that the State Library develop and carry-out a statewide plan for cooperation, automation, and resource sharing. In 1979 the State Library established the Task Force on Library Automation and Networking, made up of representatives of all types of libraries and began to actively explore networking issues. The State Library has used LSCA Title III funds to finance much of the expenses associated with the planning and implementation of the South Carolina Library Network.

The network will continue to be developed in five phases over the next four years. The network will be a decentralized network and will ultimately link local systems rather than having a single statewide database. In FY 86 the State Library completed the implementation of Phase I of the network plan with the selection and installation of the ATLAS computer system of Data Research Associates of St. Louis, Missouri. During the year the staff was involved in a variety of details related to bringing up the system: the execution of a contract with the Computer Services Division of the University of South Carolina to operate and maintain the library's central computer; the installation of the computer and telecommunications hardware and software; the cabling of the State Library building to accommodate the initial 24 terminals; the loading of the State Library's database containing 155,000 bibliographic records; the barcoding of more than 170,000 items in the collection; and the training of library staff and patrons. The major library functions automated between January and September 1986 included catalog maintenance and inventory control of the book collection, public access catalog, circulation, interlibrary loan and circulation and inventory control functions for the Department for the Blind and Physically Handicapped.

Between April and September, 46 county libraries were trained in the communications system which enables remote access to the State Library's database for interlibrary loan purposes. The communication system utilizes microcomputers and telecommunications hardware and software purchased for each county library with state appropriated funds. The system enables local libraries, at their own location, to search the most up-to-date version of the State Library's complete catalog. The convenience of use has been a major enhancement to the research capabilities available in local public libraries.

During future phases of network development, additional systems functions will be implemented for the State Library, including acquisitions, reference information, serials control, newspaper index, and AV booking. The communications network will be extended to provide access to state agencies, academic and TEC libraries and state institutional libraries. A demonstration project is planned to test school library participation in the network. Plans call for the network data base to be expanded. Beginning with State Library holdings only, statewide locations and holdings will be added gradually for collections deemed most significant for interlibrary loan and resource sharing purposes. Components identified to date include a union list of serials, state and federal documents, newspapers, local history and South Caroliniana materials. Eventually the South Carolina Library Network will permit the linking of local automated library systems in order for the libraries to communicate easily and share resources fully.

The network is being funded by a combination of state and federal funds. The South Carolina General Assembly has appropriated state funds to employ a coordinator of automation services who will have responsibility for overall network operations as well as providing consultant services to local libraries on matters of library automation. State funds have also been appropriated to cover operating costs for the first year and to implement the telecommunications aspect.

The bibliographic control of South Carolina newspapers has been a long neglected area. Newspapers are a source of valuable and unique information concerning a geographic area. In conjunction with the Thomas Cooper Library of the University of South Carolina, the State Library has provided partial funding from LSCA Title III funds to employ a researcher to identify and develop a bibliographic database of South Carolina newspaper holdings. This database will be incorporated into the South Carolina Library Network.

OMB No. 1850-0528

Exp. Date 7/31/89

STATE South Carolina

FY 87

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT
20 U.S.C. 351 et seq., unless otherwise noted

STATE-ADMINISTERED PROGRAM

ANNUAL PROGRAM

TITLE I -- LIBRARY SERVICES

TITLE II -- PUBLIC LIBRARY CONSTRUCTION

TITLE III -- INTERLIBRARY COOPERATION AND RESOURCE SHARING

ED Form Nos. 921-1, 921-2, and 915-1

OMB Approval No 0348-0006

FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION (Mark appropriate box)	☐ NOTICE OF INTENT (OPTIONAL) ☐ PREAPPLICATION ☒ APPLICATION	2. APPLICANT'S APPLICATION IDENTIFIER a. NUMBER: 87-1 b. DATE (Year month day): 1986 12 5	3. STATE APPLICATION IDENTIFIER NOTE TO BE ASSIGNED BY STATE a. NUMBER: b. DATE ASSIGNED (Year month day): 19

Leave Blank

SECTION I – APPLICANT/RECIPIENT DATA

4. LEGAL APPLICANT/RECIPIENT	
a. Applicant Name	South Carolina State Library
b. Organizational Unit	1500 Senate Street
c. Street/P.O. Box	P. O. Box 11469
d. City	Columbia
e. County	Richland
f. State	South Carolina
g. ZIP Code	29211
h. Contact Person (Name & Telephone No.)	James B. Johnson, Jr. (803) 734-8666
5. EMPLOYER IDENTIFICATION NUMBER (EIN)	1-576000286-A9
6. PROGRAM (From CFDA) a. NUMBER	84 10 3 4
MULTIPLE	☐
b. TITLE	Title I Library Services
7. TITLE OF APPLICANT'S PROJECT (Use section IV of this form to provide a summary description of the project.)	N/A
8. TYPE OF APPLICANT/RECIPIENT	Enter appropriate letter: A
9. AREA OF PROJECT IMPACT (Names of cities, counties, states, etc.)	
10. ESTIMATED NUMBER OF PERSONS BENEFITING	
11. TYPE OF ASSISTANCE	Enter appropriate letter(s): A

12. PROPOSED FUNDING		13. CONGRESSIONAL DISTRICTS OF	
a. FEDERAL	$ 1,132,157.00	a. APPLICANT	b. PROJECT
b. APPLICANT	.00	State	N/A
c. STATE	4,714,063.00	15. PROJECT START DATE (Year month day): 19 86 10 1	16. PROJECT DURATION: 12 Months
d. LOCAL	.00		
e. OTHER	.00	18. DATE DUE TO FEDERAL AGENCY (Year month day): 19	
f. Total	$ 5,846,220.00		

14. TYPE OF APPLICATION	Enter appropriate letter: A
17. TYPE OF CHANGE (For 1a or 1e)	NA
Enter appropriate letter(s):	

19. FEDERAL AGENCY TO RECEIVE REQUEST	U.S. Department of Education
20. EXISTING FEDERAL GRANT IDENTIFICATION NUMBER	
a. ORGANIZATIONAL UNIT (IF APPROPRIATE)	Office of Educational Research and Improvement
b. ADMINISTRATIVE CONTACT (IF KNOWN)	Dorothy Kittel
c. ADDRESS	Department of Education, Public Library Support Staff 555 New Jersey Ave. N.W. Washington, D.C. 20208-1430
21. REMARKS ADDED	☐ Yes ☒ No

SECTION II – CERTIFICATION

22. THE APPLICANT CERTIFIES THAT: To the best of my knowledge and belief, data in the preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.

a. YES. THIS NOTICE OF INTENT/PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON. DATE 12-5-86

b. NO. PROGRAM IS NOT COVERED BY E.O. 12372 ☐
OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW ☐

23. CERTIFYING REPRESENTATIVE	a. TYPED NAME AND TITLE: Betty E. Callaham, Director	b. SIGNATURE: Betty E. Callaham
24. APPLICATION RECEIVED (Year month day): 19	25. FEDERAL APPLICATION IDENTIFICATION NUMBER	26. FEDERAL GRANT IDENTIFICATION

SECTION III – FEDERAL ACTION

27. ACTION TAKEN	28. FUNDING		29. ACTION DATE (Year month day): 19
☐ a. AWARDED	a. FEDERAL	$ .00	30. STARTING DATE (Year month day): 19 10
☐ b. REJECTED	b. APPLICANT	.00	31. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)
☐ c. RETURNED FOR AMENDMENT	c. STATE	.00	32. ENDING DATE (Year month day): 19 09 30
☐ d. RETURNED FOR E.O. 12372 SUBMISSION BY APPLICANT TO STATE	d. LOCAL	.00	Phone: (202) 357-6303
☐ e. DEFERRED	e. OTHER	.00	33. REMARKS ADDED
☐ f. WITHDRAWN	f. TOTAL	$ .00	☐ Yes ☐ No

NSN 7540-01-006-8182
PREVIOUS EDITION IS NOT USABLE

424-102

STANDARD FORM 424 PAGE 1 (Rev. 4-88)
Prescribed by O.M.B. Circular A-102

FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION (Mark appropriate box)
- ☐ NOTICE OF INTENT (OPTIONAL)
- ☐ PREAPPLICATION
- ☒ APPLICATION

2. APPLICANT'S APPLICATION IDENTIFIER
a. NUMBER: 87-2
b. DATE: 1986 12 5

3. STATE APPLICATION IDENTIFIER (NOTE TO BE ASSIGNED BY STATE)
a. NUMBER:
b. DATE ASSIGNED:

Leave Blank

SECTION I—APPLICANT/RECIPIENT DATA

4. LEGAL APPLICANT/RECIPIENT
- a. Applicant Name: South Carolina State Library
- b. Organizational Unit: 1500 Senate Street
- c. Street/P.O. Box: P. O. Box 11469
- d. City: Columbia
- e. County: Richland
- f. State: South Carolina
- g. ZIP Code: 29211
- h. Contact Person (Name & Telephone No.): James B. Johnson, Jr. (803) 734-8666

5. EMPLOYER IDENTIFICATION NUMBER (EIN): 1-576000286-A9

6. PROGRAM (From CFDA)
a. NUMBER: 84 | 10 | 13 | 5
MULTIPLE ☐
b. TITLE: Title III, Interlibrary Cooperation and Resource Sharing

7. TITLE OF APPLICANT'S PROJECT (Use section IV of this form to provide a summary description of the project.)
N/A

8. TYPE OF APPLICANT/RECIPIENT
Enter appropriate letter: A

9. AREA OF PROJECT IMPACT (Names of cities, counties, states, etc.)

10. ESTIMATED NUMBER OF PERSONS BENEFITING

11. TYPE OF ASSISTANCE
Enter appropriate letter: A

12. PROPOSED FUNDING

a. FEDERAL	$ 253,241 .00
b. APPLICANT	.00
c. STATE	164,453 .00
d. LOCAL	.00
e. OTHER	.00
f. Total	$ 417,694 .00

13. CONGRESSIONAL DISTRICTS OF
a. APPLICANT: State
b. PROJECT: N/A

14. TYPE OF APPLICATION
Enter appropriate letter: A

15. PROJECT START DATE: 1986 10 1

16. PROJECT DURATION: 12 Months

17. TYPE OF CHANGE (For Items 14 and 15)
NA

18. DATE DUE TO FEDERAL AGENCY: 19

19. FEDERAL AGENCY TO RECEIVE REQUEST: U.S. Department of Education

20. EXISTING FEDERAL GRANT IDENTIFICATION NUMBER:

a. ORGANIZATIONAL UNIT (IF APPROPRIATE): Office of Educational Research and Improvement

b. ADMINISTRATIVE CONTACT (IF KNOWN): Dorothy Kittel

c. ADDRESS: Department of Education, Public Library Support Staff
555 New Jersey Ave, N.W.
Washington, D.C. 20208-1430

21. REMARKS ADDED
☐ Yes ☒ No

SECTION II—CERTIFICATION

22. THE APPLICANT CERTIFIES THAT: To the best of my knowledge and belief, data in this preapplication/application are true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.

a. YES THIS NOTICE OF INTENT/PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE 12-5-86

b. NO. PROGRAM IS NOT COVERED BY E.O. 12372 ☐
OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW ☐

23. CERTIFYING REPRESENTATIVE
a. TYPED NAME AND TITLE: Betty E. Callaham, Director
b. SIGNATURE: Betty E. Callahan

24. APPLICATION RECEIVED 19

25. FEDERAL APPLICATION IDENTIFICATION NUMBER

26. FEDERAL GRANT IDENTIFICATION

SECTION III—FEDERAL AGENCY ACTION

27. ACTION TAKEN
- ☐ a. AWARDED
- ☐ b. REJECTED
- ☐ c. RETURNED FOR AMENDMENT
- ☐ d. RETURNED FOR E.O. 12372 SUBMISSION BY APPLICANT TO STATE
- ☐ e. DEFERRED
- ☐ f. WITHDRAWN

28. FUNDING

a. FEDERAL	$ .00
b. APPLICANT	.00
c. STATE	.00
d. LOCAL	.00
e. OTHER	.00
f. TOTAL	$ .00

29. ACTION DATE 19

30. STARTING DATE: 19 10 1

31. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)
Phone: (202) 357-6303

32. ENDING DATE: 19 09 30

33. REMARKS ADDED
☐ Yes ☐ No

NSN 7540-01-008-8162
PREVIOUS EDITION IS NOT USABLE

424-103

STANDARD FORM 424 PAGE 1 (Rev. 4-88)
Prescribed by OMB Circular A-102

THE LIBRARY SERVICES AND CONSTRUCTION ACT
1986-1987

Annual Program, FY 87

Title I. Library Services

Project	IA.	General Administration
	IB.	Library Interpretation
	IIA.	General Operations
	IIB.	Strengthening the State Library Agency
	IIIA.	Field Services
	IIIB.	Career Education
	IIID.	Service to the Disadvantaged
	IIIE.	Library Development
	IIIF.	Service to Children
	IIIG.	Audio-Visual Program
	IIIH.	Public Library Automation and Technology
	III-I	Literacy
	IV.	Service to the Blind and Physically Handicapped
	V.	Institutional Library Services

Title II. Public Library Construction

Title III. Interlibrary Cooperation

Project I. Interlibrary Network

ED Form Nos. 921-1, 921-2, 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 87

IV. Certification of the Annual Program Under the LSCA

I CERTIFY that all of the information contained herein is correct to the best of my knowledge.	NAME OF STATE LIBRARY ADMINISTRATIVE HEAD Betty E. Callaham, Director	SIGNATURE Betty E. Callaham	DATE 12/05/86

Mail 2 sets of this application--1 set with original signature and 1 copy.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

State South Carolina

Annual Program (Sec. 3(13))

FY 86 Carry over

III.A. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	91,912
3. Disadvantaged (Sec. 102(a)(2))	34,137
4. *Physically Handicapped (Sec. 102(a)(2))	52,000
5. State Institutional Library Services (Sec. 102(a)(2))	18,296
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	167,000
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-
9. Limited English-speaking Proficiency (Sec. 6)	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	48,662
13.**Handicapped (Secs. 103(5) and 770.4(c))	
14. Administration — Title I (Secs. 8 and 102(b)(1))	49,300
15. TOTAL	$ 461,307

* As defined in Sec. 3(4). This is your maintenance of effort project.
** Do not include these funds in your maintenance of effort for the Physically Handicapped.

ED Form Nos. 921-1, 921-2, and 915-1 OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 86 Carry over

III.B. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	221,365
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 221,365

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERIVCES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 87

III.C. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA	STATE	LOCAL	TOTAL
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-	-0-	-0-	-0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	435,330	3,295,704	(18,759,768)	22,490,802
3. Disadvantaged (Sec. 102(a)(2))	75,000	-0-	(100,000)	175,000
4. *Physically Handicapped (Sec. 102(a)(2))	27,000	397,070	-0-	424,070
5. State Institutional Library Services (Sec. 102(a)(2))	42,000	369,470	-0-	411,470
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	125,327	942,484	-0-	1,067,811
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-	-0-	-0-	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-	-0-	-0-	-0-
9. Limited English-speaking Proficiency (Sec. 6)	-0-	-0-	-0-	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-	-0-	-0-	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-	-0-	-0-	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	65,000	-0-	(100,000)	165,000
13. **Handicapped (Secs. 103(5) and 770.4(c))	-0-	-0-	-0-	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	2,000	-0-	-0-	2,000
15. TOTAL	$ 771,657	5,004,728	(18,959,768)	24,736,153

*As defined in Sec. 3(4). This is your maintenance of effort project.
**Do not include these funds in your maintenance of effort for the Physically Handicapped.

ED Form Nos. 921-1, 921-2, and 915-1 OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 87

III.D. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	53,241
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 53,241

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

Exp. Date 7/31/89

THE LIBRARY SERIVCES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13)) State South Carolina
FY 87 Carry over
(Current FY funds programmed for carry over)

III.E. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	83,500
3. Disadvantaged (Sec. 102(a)(2))	40,000
4. *Physically Handicapped (Sec. 102(a)(2))	70,000
5. State Institutional Library Services (Sec. 102(a)(2))	3,000
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	79,000
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-
9. Limited English-speaking Proficiency (Sec. 6)	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	35,000
13.**Handicapped (Secs. 103(5) and 770.4(c))	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	50,000
15. TOTAL	$ 360,500

*As defined in Sec. 3(4). This is your maintenance of effort project.
**Do not include these funds in your maintenance of effort for the Physically Handicapped.

ED Form Nos. 921-1, 921-2, and 915-1 OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13)

State South Carolina

FY 87 Carry over
(Current FY funds programmed for carry over)

III.F. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	200,000
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 200,000

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina
FY 87

III.G. Specific Requirements Under The LSCA

1. MAINTENANCE OF EFFORT (MOE)

The level of State expenditures must be maintained (Sec. 7(a)(2)), and local funds may not be used to offset a reduction in State funds (Sec. 7(a)(1)(B)).

(a) Enter only those State and local expenditures which are under the LSCA program.

		Actual exp. 2nd preced. FY	Estimated exp. Current FY
i. State expenditures	a.	$ 4,769,465	b. $ 5,004,728
ii. Local expenditures	a.	$(15,538,701)	b. $(18,959,768)
iii. Total	a.	$ 20,308,166	b. $ 23,964,496

(b) Sec. 103(3) requires that effort be maintained for services to State Institutions and to the Physically Handicapped. Enter total of actual expenditures from all sources (Federal carry over and current, and State/local) in the first column. Enter total estimated expenditures from all sources in the second column.

		Actual exp. 2nd preced. FY	Estimated exp. Current FY
i. Institutional	a.	$ 432,766	b. $ 432,766
ii. Physically Handic.	a.	$ 251,326	b. $ 465,070

2. MAJOR URBAN RESOURCE LIBRARIES (MURL) MAINTENANCE OF SUPPORT (Sec. 103)

Enter total Federal funds reserved for grants to all of the eligible MURLs.

Preceding FY	Current FY
$ -0-	$ -0-

3. ADMINISTRATION (LSCA Sec. 8) Estimated Exp.

(a) Title I $ 51,300

(b) Title II $ -0-

(c) Total $ 51,300

4. TITLE II. CONSTRUCTION

(a) FEDERAL

i. LSCA $
ii. OTHER FEDERAL $
iii. SUBTOTAL $

(b) STATE $

(c) LOCAL $

(d) TOTAL (Add (a)iii, (b) and (c)) $

In addition to meeting the requirements of Public Law 98-480, the Annual Program serves as a basic statement summarizing the objectives, policies, and programs undertaken for the improvement of library service, particularly those assisted by the Library Services and Construction Act, and provides a guide for libraries wishing to participate in the LSCA program. It also serves as a state planning document.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987

LSCA STAFF RESPONSIBILITIES

Name and Title	Responsibility
Betty E. Callaham Director	Planning and administration
James B. Johnson, Jr. Deputy Director for Library Development	Planning, budgeting, administration; preparation of long-range program, annual program, annual reports; LSCA Title I, LSCA Title II, Library Interpretation
John H. Landrum Deputy Director for Library Services	LSCA Title III
Betty Q. Onley Business Manager	Budgeting, financial administration and reporting
Annette S. Stuck Accountant	Financial records and reports

LSCA Project Officers*	Title I
Margie E. Herron Director of Field Services	IIIA. Field Services
Alice I. Nolte Field Service Librarian	IIIB. Career Education IIIE. Library Development
Aileen P. Law Field Service Librarian	IIID. Service to the Disadvantaged III-I. Literacy
Jane A. McGregor Field Service Librarian for Children's Services	IIIF. Service to Children
Ronald E. Anderson Field Service Librarian for Audio-Visual Programs	IIIG. Film Program
Marjorie A. Mazur Director of Technical Services	IIB. Strengthening the State Library Agency

*Plans, coordinates, and reports project at State level; supervises implementation, evaluation, and reporting at local level.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987

Theresa C. Mills Institutional Library Consultant	V. Institutional Library Services
Frances K. Case Director, Department for the Blind and Physically Handicapped	IV. Service to the Blind and Physically Handicapped

LSCA Project Officers	Title III
John Landrum Deputy Director for Library Services	I. Interlibrary Network

FISCAL YEAR 1986-87
SOUTH CAROLINA STATE LIBRARY
Library Services and Construction Act

Project	Budget	Estimated Expenditures in FY 87	Estimated Carry-over for FY 88
1987 FUNDS			
TITLE I - LIBRARY SERVICES:			
PROJECT I-A. General Administration	$ 52,000	$ 2,000	$ 50,000
PROJECT I-B. Library Interpretation	10,000	5,000	5,000
PROJECT II-A. General Operations	44,327	20,327	24,000
PROJECT II-B. Strengthening State Agency	150,000	100,000	50,000
PROJECT III-A. Field Services	23,000	1,000	22,000
PROJECT III-B. Career Education	15,000	10,000	5,000
PROJECT III-D. Service to Disadvantaged	115,000	75,000	40,000
PROJECT III-E. Library Development	335,914	325,914	10,000
PROJECT III-F. Service to Children	5,000	3,500	1,500
PROJECT III-G. Film Program	64,916	54,916	10,000
PROJECT III-H. Public Library Automation and Technology	75,000	40,000	35,000
PROJECT III-I. Literacy	100,000	65,000	35,000
PROJECT IV. Blind and Physically Handicapped	97,000	27,000	70,000
PROJECT V. Institutional Services	45,000	42,000	3,000
TOTAL TITLE I	$1,132,157	$771,657	$360,500
TITLE III - INTERLIBRARY COOPERATION:			
PROJECT I. Interlibrary Network	$ 253,241	$ 53,241	$200,000
TOTAL TITLE III	$ 253,241	$ 53,241	$200,000
TOTAL ALL TITLES (1987 Funds)	$1,385,398	$824,898	$560,500

ED Form Nos. 921-1, 921-2, and 915-1

OMB [redacted]185[redacted]28

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
[X] I	IA
[ ] III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

General Administration (Administration)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	49,300	XXXXXXXXXXX	XXXXXXXXXXXX	49,300
Current FY funds	52,000	XXXXXXXXXXX	XXXXXXXXXXXX	52,000
Total expenditures	101,300	49,158	-0-	150,458
Carryover to next FY	50,000	XXXXXXXXXXX	XXXXXXXXXXXX	50,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IA. General Administration

SECTION C. DESCRIPTION OF PROJECT

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs. As the chief instrument for the planning and implementation of the total LSCA program, the General Administration project is directed toward the realization of the basic continuing goal of the program which "is to assure that comprehensive library services and resources are provided for the people of South Carolina and that every individual has adequate and timely access to library and information resources."

The project provides for the statewide planning and evaluation of library services and for administrative activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR. Major activities include, but are not limited to:

1. preparation and publication of:
   a. the Basic State Plan
   b. the long-range State Program for Library Development
   c. the Annual Program
2. evaluating, monitoring, and reporting of LSCA programs
3. activities of the LSCA Advisory Council
4. management of budget and records
5. dissemination of information concerning LSCA programs
6. staff participation in LSCA training programs convened by the Department of Education
7. negotiation of indirect cost rate
8. requirements of Single Audit Act

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IA. General Administration

State funds will cover most staff costs, including salaries of professional and secretarial personnel attributable to the activities of the project. LSCA will be used to cover costs of equipment, supplies, printing, travel, communication, and contractual services attributable to the project, as well as the salary of one assistant bookkeeper, who is primarily responsible for bookkeeping and records involved in the LSCA program. There is a possibility State funds may become available in FY 87 for an accounting technician. If so, funds budgeted here for a bookkeeper would be transferred to Project IIA for a clerk in technical services. Administrative costs for the implementation of Title II will be charged to this project. Indirect costs claimed by the State are also attributable to General Administration.

Estimated expenditures for FY 87 include:

1.	Salaries and Wages (State funds)			$49,158
	Position	% of Time	Amount	
	Director	15	$ 6,508	
	Deputy Director for Library Development	40	16,193	
	Business Manager	33-1/3	10,558	
	Clerk/Typist	100*	15,899	
	*1/3 of time of three FTE's			
2.	Salaries and Wages (Federal funds)			18,780
	Bookkeeper	100	18,780	
3.	Travel (Federal funds)			800
	Staff (if needed for consultation with U.S. Department of Education)		500	
	Advisory Council		300	
4.	Indirect costs (Federal funds)			32,000
5.	Other (supplies, printing, postage, communications, etc.) (Federal funds)			420
				Total $101,158

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IA. General Administration

The source of funding for the project in FY 87 will be:

Federal	State	Total
$50,000*	$49,158	$148,458
49,300 (FY 86 C-O)		
$99,300		

*$50,000(est.) of this amount will be carried forward for use in FY 88.

Activities of the General Administration Project will be monitored continuously by the Deputy Director for Library Development and/or Business Manager, assisted when needed by individual program supervisors. Monthly reports will be made on activities and expenditures. Quarterly reviews will evaluate activities and progress in implementation.

The success of the project will be measured by:

1. approval by the State Library Board and LSCA Advisory Council of long-range plan and annual program

2. approval by Governor's Office (Grant Services) and the Joint Appropriations Review Committee of long-range plan and annual program

3. acceptance of the Basic State Plan, State Plan for Library Development, Annual Program, and annual reports by the LSCA Administrative Librarian

4. the extent to which LSCA funds are allocated, obligated, and expended for approved purposes within the established time frame

5. the successful implementation of individual projects set up under the Annual Program

6. the replacement of federal funds with local funds in projects established by LSCA grants

7. the replacement of federal funds with state funds where appropriate

ED Form Nos. 921-1, 921-2, and 915-1

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
[X] I	IB
[ ] III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Library Interpretation (inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	5,000	XXXXXXXXXXX	XXXXXXXXXXX	5,000
Current FY funds	10,000	XXXXXXXXXXX	XXXXXXXXXXX	10,000
Total expenditures	15,000	-0-	-0-	15,000
Carryover to next FY	5,000	XXXXXXXXXXX	XXXXXXXXXXX	5,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served and unserved.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IB. Library Interpretation

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served and unserved.

The project has eight objectives:

1. To encourage greater use of the State Library's facilities and resources by state government personnel.

2. To more fully inform the general public about existing public and state institutional library services, to encourage greater use of these library services by more and more people.

3. To promote a climate of public opinion and awareness favorable to library development, expansion, and improvement.

4. To reach the non-library user plus specific groups such as visually and physically handicapped, urban and rural disadvantaged, the illiterate, the elderly, and non-English speaking peoples with information about available library service.

5. To support a program of intetlibrary cooperation which will assure a more efficient utilization of all library resources in the state, to increase awareness of the necessity of resource sharing, and to promote support for the South Carolina Library Network.

6. To support programs of other state agencies and other groups which will strengthen "the reading and learning experience" and offer the state's citizens continuing educational, occupational, and informational opportunities through library resources.

7. To create awareness in and offer guidance toward sound county-level, public relations programs for librarians, their staffs, their board members and "Friends" groups.

8. To support and publicize State and federal grant programs and special projects administered by the State Library.

II. Relationship to Long-Range Program

The project supports Objective 1 of Goal I of the Long-Range Program:

> "To enhance the administrative, planning, and support capabilities required for statewide library development."

III. What the Project Expects to Accomplish

The Library Interpretation Project is aimed at strengthening the State Library and the public and institutional libraries of South Carolina. It supports state, local, and LSCA programs. It is hoped through increasing the understanding of the role of the library in the life of today to make the library and its services an integral part of every community activity whether it be professional, business, educational, or recreational.

IV. Needs Assessment

In a population of three million, only about 35% of South Carolinians are regular library users. Many non-users are unaware either of library services generally or of potential benefits for them personally. At the same time, financial support for all South Carolina libraries is low. Limited resources do not permit them to reach out to all the unserved or to adequately serve present users. Both the public and officials responsible for funding need to be informed about the value of modern library services.

V. Who Is To Be Served

The entire population of the state will benefit to the degree that the project assists in the development of adequate library services to meet the needs of the people. By making state legislators and local officials aware of the educational, occupational, informational, and recreational value of libraries, a better level of support may be obtained. By making more people aware of library services, a greater proportion of the public is likely to avail themselves of those services, and thereby support them.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IB. Library Interpretation

VI. Activities To Be Used To Meet Objectives and Needs

The State Library employs a part-time public information specialist to coordinate the Library Interpretation Project, providing a focus for public awareness activities. Publicity is developed for all major State Library programs, for each LSCA project, and for appropriate public and institutional library activities. Specific activities will include: (1) news releases, (2) feature articles, (3) broadcast announcements, (4) interviews, (5) folders, brochures, and booklists, (6) exhibits, signs, posters, displays, and presentations, and (7) special printed materials. All appropriate media will be utilized, including (1) newspapers, (2) radio, (3) television, (4) professional and corporate house organ publications, (5) national and regional media, and (6) statewide and regional meetings. No statistical projections can be made on the amount of publicity, which will be determined by the number and type of activities funded. Emphasis will be placed in FY 87 on promoting the South Carolina Library Network and the Library for the Blind and Physically Handicapped.

VII. When and Where Project Will Be Implemented

The Library Interpretation Project will be implemented in FY 87 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in South Carolina.

IX. Estimated Cost of and Sources of Funding

The project is funded primarily from Federal Appropriations.

Federal	State	Total
$10,000*	-0-	$15,000
5,000 (FY 86 C-O)		
$15,000		

*5,000 (est.) of this amount may be carried forward for use in FY 88.

X. Method of Administering Project

The Library Interpretation Project is administered by the State Library under supervision of the Deputy Director for Library Development.

XI. Method of Evaluation

There can be no clear-cut cause/effect relationship between the amount of publicity library services receive and the number of people holding a library card or otherwise using public libraries. What can be measured is the number of releases prepared, number of times media use these releases, number of interviews given, etc. It is not possible to measure the attitude of the public vis-a-vis such publicity. In an effort to strengthen libraries the State Library will endeavor to promote library services as vigorously as possible. This project will be monitored throughout the year and evaluated by the State Library staff in terms of the extent to which the objectives have been carried out and the degree to which state and LSCA programs have been supported by the project.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
X I	IIA
III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

General Operations (Strengthening the State Library)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	37,000	XXXXXXXXXXX	XXXXXXXXXXX	37,000
Current FY funds	44,327	XXXXXXXXXXX	XXXXXXXXXXX	44,327
Total expenditures	81,327	756,798	-0-	838,125
Carryover to next FY	24,000	XXXXXXXXXXX	XXXXXXXXXXX	24,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved.

50

49

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIA. General Operations

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved. Specific objectives are:

A. To administer the State program, with a State budget for matching purposes of some $4,878,516, including:

1. Statewide planning and development
2. Services to State government
3. Services to public libraries
4. Services to state institutions
5. Services to the blind and physically handicapped

B. To provide the personnel, space, and supporting services required to implement the Federal program.

C. To fulfill State regulations governing personnel administration, fiscal management including budgeting, accounting, reporting, auditing and procurement.

II. Relationship to Long-Range Program

The General Operations Project supports Goal I:

> "To strengthen the State Library Agency for the purpose of providing library leadership and services."

III. What the Project Expects to Accomplish

The General Operations Project will provide the personnel including administrative, reader services, technical services, and field services, equipment, space, supplies, maintenance, and supporting services required to carry out all functions of the State Library under both State and Federal programs. It makes possible a statewide program of library development and cooperation and thus contributes to improved library services for all South Carolinians.

IV. Needs Assessment

The total library resources of South Carolina fall short of both State and national standards of adequacy, and no individual library system has achieved the minimum goals for library service set forth in The South Carolina Program for Library Development. Without the leadership, service, and financial assistance provided by the State Library, the quality of library service for all South Carolinians would be significantly lower and services for special groups - the disadvantaged, the institutionalized, the blind and physically handicapped, the elderly - would be reduced to minimum levels.

V. Who Is To Be Served

Potentially, the entire population of the State will benefit by having a strong, efficiently operated State Library which serves as the central resource for information, materials, and services. Realistically, the 35% of the population who actively use public libraries in South Carolina will be the actual beneficiaries of this project.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to:

A. Fiscal operations - budgeting, accounting, reporting, auditing

B. Personnel administration - recruiting, orienting, training, supervising, evaluating

C. Maintenance and operation of buildings and equipment

D. Administration of State and Federal programs

1. Technical Processes (See Title I, Project IIB)

2. Reference and Interlibrary Loan (See Title III Program)

3. Field Services (See Title I, Projects IIIA, IIIB, IIID, IIIE, IIIF, IIIG, IIIH, and III-I)

4. Institutional Services (See Title I, Project V)

5. Blind and Physically Handicapped (See Title I, Project IV)

6. Interlibrary Cooperation (See Title III Program)

7. Public Library Construction (see Title II Program)

VII. When and Where Project Will Be Implemented

The General Operations Project will be implemented in FY 87 in the headquarters of the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

South Carolina State Library

IX. Estimated Cost of and Sources of Funding

The project will be funded primarily by State appropriations which cover personnel, housing, maintenance, and the majority of all other operating costs.

Federal funds may be used to cover a pro-rated share of travel, communications, equipment, supplies, contractual services, and miscellaneous expenses directly attributable to the implementation and supervision of Library Services and Construction Act programs at the state and/or local levels.

Because State expenditures also cover the cost of services to State government, the amounts expended for this purpose are deducted from the total State appropriation to determine the amount of State money used to match LSCA funds.

Funds budgeted for FY 87:

Federal	State	Total
$44,327*	$756,798**	$838,125
37,000 (FY 86 C-O)		
$81,327		

*$24,000 (est.) of this amount will be carried forward for use in FY 88.

**Does not include cost of service to State Government: $155,181

X. Method of Administering Project

The General Operations Project will be administered by the State Library under the supervision of the Deputy Director for Library Development and the Business Manager.

XI. Method of Evaluation

The operations of the State Library are monitored continuously by the Director, Deputy Directors, and Business Manager. All LSCA project staff make monthly reports on activities. Regular reviews by department heads, made quarterly or more often if needed, measure progress and evaluate activities. Monthly reports are made to the Library Board by the Director, and the Advisory Council meets quarterly to receive progress reports.

The success of the General Operations Project is directly reflected by the success or failure of the individual programs conducted by the State Library, the cooperation of South Carolina libraries, and public response to library programs.

This activity covers state salaries of staff performing duties under other LSCA projects. Their performance will be evaluated under those projects.

ED Form Nos. 921-1, 921-2, and 915-1 [redacted] No. [redacted]0-[redacted]

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIB
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Strengthening the State Library Agency

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	125,000	XXXXXXXXXXX	XXXXXXXXXXX	125,000
Current FY funds	150,000	XXXXXXXXXXX	XXXXXXXXXXX	150,000
Total expenditures	275,000	185,686	-0-	460,686
Carryover to next FY	50,000	XXXXXXXXXXX	XXXXXXXXXXX	50,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

This project strengthens the resources of the State Library, supplements and reinforces the resources of libraries throughout the state, and enhances public library access to the South Carolina Library Network by providing a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government.

-15-

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIB. Strengthening the State Library Agency

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

1. To strengthen the resources of the State Library.

2. To supplement and reenforce the resources of libraries throughout the state.

3. To enhance public library access to the South Carolina Library Network.

II. Relationship to Long-Range Program

The Strengthening the State Library Agency project supports Goal I of the Long-Range Program:

> "To strengthen the State Library agency for the purpose of providing statewide library leadership and services",

specifically Objective 2:

> "To provide a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government."

III. What the Project Expects to Accomplish

This project attempts to develop the State Library's collection of books and materials to the point that it can adequately serve as a resource center for all libraries in the state. It also may provide support for public libraries to access the South Carolina Library Network.

IV. Needs Assessment

South Carolina's public libraries own only 1.45 books per capita based on the 1980 census, down from the 1.6 on the 1970 census. Institutional libraries, though having higher per capita holdings, have small collections limited in depth and breadth of holdings. No South Carolina library has adequate resources to serve all the needs of its patrons, none can afford to acquire all the resources needed, and to do

so would be uneconomical in any case. The State Library's collection will play a vital role in the South Carolina Library Network (see Title III.).

V. Who Is To Be Served

Potentially, the entire population of the state may be served by the project since the resources it provides are made available to the patrons of all South Carolina libraries by means of the Interlibrary Loan Network. Realistically the 35% of the population who actively use libraries in South Carolina will be the actual beneficiaries of this project.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to, the following:

1. Select, acquire, process and catalog 8,000 books, 22,500 State and Federal documents, 2,000 periodical subscriptions, 500 reels of microfilm, 20,000 microfiche, plus filmstrips, maps, cassettes, records, and miscellaneous materials.

2. Maintain a collection of 191,000 books, 220,000 documents, 342,000 microfiche, plus periodicals, microfilm, etc.

3. Maintain the database of all State Library holdings.

4. Provide funds to enhance public library access to the South Carolina Library Network.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All libraries of South Carolina

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIB. Strengthening the State Library Agency

IX. Estimated Cost of and Sources of Funding

This project provides for the purchase of books, periodicals, microfilm and other library materials acquired by the State Library, plus the cost of supplies and equipment (but excluding personnel) used in processing these materials. A pro-rata share of SOLINET's cataloging charges may also be covered by project funds. Costs of providing access to the South Carolina Library Network for public libraries may also be charged to this project.

Funds budgeted for FY 87:

Federal	State	Total
$150,000*	$185,686	$460,686
125,000 (FY 86 C-O)		
$275,000		

*$50,000 (est.) of this amount will be carried forward into FY 88.

X. Method of Administering Project

The project will be administered by the State Library staff under the supervision of the Director of Technical Services, assisted by the Director of Reader Services and the Interlibrary Loan Librarian.

XI. Method of Evaluation

The project will be monitored daily by the Director of Technical Services, with monthly progress reports on orders, acquisitions, and expenditures. The success of the project will be measured by the percentage of the budgeted funds that are expended for the purpose allocated within the fiscal year and by the number of items made available to the public as projected in item VI. The value of the project is demonstrated by the use made of the Interlibrary Loan collection (see Title III Program).

ED Form Nos. 921-1, 921-2, and 915-1

[redacted] No. [redacted]0-0[redacted]

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIIA
/ / III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Field Services (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	19,000	XXXXXXXXXXX	XXXXXXXXXXX	19,000
Current FY funds	23,000	XXXXXXXXXXX	XXXXXXXXXXX	23,000
Total expenditures	42,000	3,236,681	(18,109,768)	21,388,449
Carryover to next FY	22,000	XXXXXXXXXXX	XXXXXXXXXXX	22,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens by providing consultant services for public, institutional, and other libraries of South Carolina.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIA. Field Services

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve public library service throughout the State and to implement the State Plan at the local level. Specific objectives of the project are:

A. To improve existing library service in all counties and regions by means of advice and assistance to public librarians and library boards.

B. To encourage public libraries to work toward state and national standards for good library service by adopting efficient practices and procedures of organization and administration.

C. To plan and develop improved public library services in areas having inadequate service through special projects such as pilot or demonstration projects.

D. To promote the consolidation of inadequate library systems into larger units of service.

E. To create an understanding of public library service and its objectives by educating trustees, local government officials, and citizens as to what good library service is and to encourage active support and promotion of libraries by trustees, Friends of the Library organizations, and other groups.

F. To provide information concerning the work and objectives of the South Carolina State Library.

G. To obtain strong public support for South Carolina's program of library service on a local and statewide basis in order to secure increased financial support from local and state sources.

H. To promote implementation of the State Program for Library Development (long-range plan).

II. Relationship to Long Range Program

The Field Services Project supports Goal II of the Long-Range Program:

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIA. Field Services

"To expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens"; and

Objective 3 of Goal I:

"To provide consultant services for public, institutional and other libraries of South Carolina."

III. What the Project Expects to Accomplish

The Field Services Project will:

A. Provide professional advice and assistance to the public libraries of South Carolina -- advice and assistance necessary for the improvement of public library service throughout the state.

B. Provide direction and supervision at the local level of State and Federally funded library projects.

IV. Needs Assessment

Although great strides have been made in recent years, South Carolina still falls short of both State and national standards for adequacy of library resources, personnel, service programs, and support. No individual library system has achieved the minimum goals for library service set forth in the South Carolina Program for Library Development. The Field Services Project, carried out by a team of public library consultants, is needed as an incentive or catalyst for improvement and/or development in areas of weakness. The staff of field consultants can serve in many ways as effective agents in making librarians more aware of the library needs of the state and ways to meet these needs: (a) by providing the necessary direction and evaluation of State and federal projects carried out at the local level; (b) by advising and guiding on a one-to-one basis, in meetings, and through statewide workshops; (c) by exploring solutions to local problems with library staffs and boards; and (d) by providing ideas and information on such diverse topics as construction, staff development, and budget presentations. Availability at all times of a staff of trained librarians for consultation can give the statewide library program a certain cohesiveness, continuity, and stability which it might not otherwise have. The state and federal aid administered by this project are a significant factor in remedying deficiencies of service largely attributable to limited local financial support at a time when the cost of materials and salaries continues to increase.

V. Who Is To Be Served

Potentially, the entire population of the state will benefit from the consultant work which the Field Staff will do with the public librarians, trustees, local government officials, and citizens to improve or develop county and regional library service throughout the state. Realistically, the 35% of the population who actively use public libraries in South Carolina will be the main beneficiaries of this project.

VI. Activities To Be Used To Meet Objectives and Needs

A. Advising and assisting the public library systems of South Carolina in overcoming local problems.

1. Work with professional librarians: Act as liaison between the State Library and librarians; interpret the objectives and programs of the State Library; and maintain good public relations. Field Staff members will visit each library at least four times a year. Total visits will be approximately 250. They will also maintain contact with the Association of Public Library Administrators, attending their quarterly meetings and serving as State Library liaison to their committees.

2. Work with inexperienced and untrained librarians: Provide in-service training and close supervision; explain the programs and objectives of the State Library; assist with preparation of the budget; assist in the planning and, if necessary, supervise major tasks, such as weeding, reclassifying, etc.; encourage librarians to publicize services of the library and to devote more effort to public relations. In FY 87 it is anticipated that there will be nine new administrators to orient.

3. Work with library boards: Represent the State Library at local board meetings; support budget requests; explain State Aid requirements, special contracts and agreements and State Library projects; assist in developing plans for improved library services; encourage cooperation with neighboring library systems where appropriate; provide in-service training using trustee handbook. General consultants will attend at least one board meeting in each of the 39 library systems during the year as mandated by State Aid regulations. The Director and Deputy Director for Library Development will also attend board meetings.

4. Work with the public: Meet with local organizations to provide information concerning public library service and its development through talks, exhibits, and distribution of publicity materials; talk with community leaders and key individuals about library service; interpret state and local library programs to patrons, support the organization and activities of Friends of Libraries groups.

B. Planning, monitoring, and evaluating LSCA Title I Projects involving grants estimated at $585,914.

C. Assisting in the administration of per capita State Aid totaling $3,106,211 to county and regional libraries.

D. Compiling and publishing public library statistical reports with rankings, comparisons, and other information needed for planning purposes.

E. Administering "mini grants" whereby small items of equipment or material are provided to all public libraries (and sometimes institutional libraries) when it is more economical and efficient to handle orders, distribution, and payment from the State Library or by which libraries may be assisted in initiating new and innovative programming.

F. Assisting the South Carolina Library Association and other professional organizations by encouraging trustees, librarians, and staff members to join associations and by stressing attendance at meetings and participation in activities of the associations.*

G. Employing an Administrative Specialist to provide clerical support to the Field Services staff.

H. Providing support services such as travel, printing, supplies, etc.

I. Supporting the "Let's Talk About It" project in South Carolina public libraries.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 in the 39 county and regional library systems of the state listed under VIII.

*No state or federal funds proposed for this project will be expended for this purpose.

VIII. Key Libraries and Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and the following county and regional library systems:

Abbeville-Greenwood Regional Library
Aiken-Bamberg-Barnwell-Edgefield Regional Library
Allendale-Hampton-Jasper Regional Library
Anderson County Library
Beaufort County Library
Berkeley County Library
Calhoun County Public Library
Charleston County Library
Cherokee County Public Library
Chester County Library
Chesterfield County Library
Clarendon County Library
Colleton County Memorial Library
Darlington County Library
Dillon County Library
Dorchester County Library
Fairfield County Library
Florence County Library
Georgetown County Memorial Library
Greenville County Library
Horry County Memorial Library
Kershaw County Library
Lancaster County Library
Laurens County Library
Lee County Public Library
Lexington County Circulating Library
McCormick County Library
Marion County Library
Marlboro County Public Library
Newberry-Saluda Regional Library
Oconee County Library
Orangeburg County Free Library
Pickens County Library
Richland County Public Library
Spartanburg County Library
Sumter County Library
Union County Carnegie Library
Williamsburg County Library
York County Library

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIA. Field Services

IX. Estimated Cost of and Sources of Funding

Funds budgeted for FY 87:

Federal*	State	Local	Total
$23,000*	$3,236,681	$18,109,768	$21,388,449
19,000 (FY 86 C-O)			
$42,000			

*$22,000 (est.) of this amount may be carried forward for use in FY 88.

X. Method of Administering Project

The project is administered by the Director of Field Services, assisted by the Field Staff. State grants-in-aid are paid to counties upon submission of budget proposals and supporting documents. Federal projects are monitored and evaluated under this project.

XI. Method of Evaluation

The Field Service Librarians, who will be responsible for implementing this project, will report to the Director of Field Services on all activities in their assigned counties by means of (1) written field reports (2) monthly reports, (3) staff meetings and (4) annual LSCA project reports -- and by special conferences as needed. On-site observation of projects will be made by Field Service Librarians as they make field trips to their assigned counties during the year and/or by project director.

To a large extent, the success of the project will be determined by how successful local libraries are in achieving the goals and objectives spelled out in Standards for South Carolina Public Libraries, revised in 1981. Particular interest will center on activities listed in VI above.

To determine what degree of progress has been made toward reaching these Standards, the following areas will be examined closely.

1. Local Library Support
2. Materials
3. Personnel

4. Physical Facilities

5. Organization

The following will be used to demonstrate the overall success or failure of the project:

--Number of field trips made by Field Staff during the year.

--Number of library systems served.

--Number of local library board meetings attended.

--Number of new administrators provided orientation.

--Number of LSCA projects supervised and total amount of those Federal library projects.

--Number of LSCA projects continued with local support.

--Total amount of local library budgets.

--Total amount of State Grants-in-Aid administered to county and regional library systems.

--Number of times the Field Staff represented the State Library at local, State, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other State and local agencies.

--Number of instances in which the Field Staff provided recruiting, placement, and training services for public libraries.

--Publication of public library statistical summary.

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carlina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIIB
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Career Education (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	10,000	XXXXXXXXXXX	XXXXXXXXXXX	10,000
Current FY funds	15,000	XXXXXXXXXXX	XXXXXXXXXXX	15,000
Total expenditures	25,000	-0-	-0-	25,000
Carryover to next FY	5,000	XXXXXXXXXXX	XXXXXXXXXXX	5,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

69

70

-27-

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIB. Career Education

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

1. To improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

2. To provide for State Library sponsored workshops to meet specific needs.

3. To support a comprehensive continuing education program for South Carolina library personnel through cooperation with the USC College of Library and Information Science, the South Carolina Library Association, and other professional groups.

4. To encourage graduates of the USC/CLIS to accept employment in South Carolina libraries through meaningful work-study experience in state/public library service.

II. Relationship to Long-Range Program

The Career Education Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries", and

Objective 3 of Goal IV:

> "To provide continuing education opportunities."

III. What the Project Expects to Accomplish

This project will provide opportunities for continuing education through scholarship grants to attend academic courses in librarianship for non-professional personnel and for workshops, travel grants, and in-service training for professional and non-professional personnel as well as public library trustees.

IV. Needs Assessment

The nationwide emphasis on continuing education for all professions demonstrates the need to provide continuing education

opportunities for professional library personnel at all levels. Two of South Carolina's thirty-nine county and regional library system are administered by non-professional personnel who are in need up up-grading their library skills to meet requirements for pre-professional certification. All library systems include non-professional staff who will benefit both from academic courses in library science and from workshops designed to meet specific needs. The use of new technologies will create continuing education needs at all levels. Well informed trustees are essential to the planning, development, and maintenance of sound library systems.

V. Who Is To Be Served

All public and institutional library personnel will be eligible under the project so that the total population will benefit. Public library trustees will also benefit.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include the following:

1. Notification of continuation of scholarships will be published annually in News for South Carolina Libraries.

2. Information on conferences and seminars will be distributed to professional personnel. They may apply for assistance to attend conferences or workshops in areas related to purposes of LSCA which would be of benefit to them and their library systems.

3. Grants will be offered library staff members and trustees for courses, workshops, conferences, and other learning opportunities in areas related to purposes of LSCA. Non-professional personnel may receive grants for workshops, under-graduate academic courses in librarianship, or up to twelve hours of graduate credit in library science if the courses support job assignments. For professional librarians and trustees, grants may be awarded for any continuing education activity which will contribute to improved job performance.

4. The State Library will sponsor a workshop in November 1986 on collection development for public libraries.

5. The State Library will cooperate with the USC College of Library and Information Science and professional organizations in planning, implementing, and/or financing continuing education programs of general interest to public and institutional librarians and library trustees.

6. Through a contractual agreement with USC/CLIS, one or more graduate library students will be provided work-study experience at the State Library or in a public library in order to introduce the student to library service opportunities in South Carolina.

VII. When and Where Project Will Be Implemented

The Career Education Project will be implemented in FY 87 by the State Library Field Staff throughout the state.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in the state.

IX. Estimated Cost of and Sources of Funding

LSCA Title I funds will be used to cover the cost of all scholarship grants, workshops, and/or travel and conference grants as well as any workshops conducted by the State Library. Unless training is at the suggestion of the State Library, grants will not exceed $500.

FY 87 funds budgeted:

Federal	State	Total
$15,000*	-0-	$25,000
10,000 (FY 86 C-O)		
$25,000		

*$5,000 (est.) of this amount will be carried forward for use in FY 88.

X. Method of Administering Project

The project will be administered by the South Carolina State Library and supervised by the State Library Field Staff.

XI. Method of Evaluation

The project will be monitored by the Field Staff. Libraries which employ individuals receiving grants must meet all requirements for State Aid. All grant recipients will submit a written evaluation report on the information acquired to the State Library, which may request an oral report be given to the Association of Public Library Administrators and/or other appropriate professional groups. The project will also be evaluated on:

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIB. Career Education

(1) The successful allocation, obligation, and expenditure of LSCA funds approved for the project in FY 87.

(2) The successful implementation of the scholarship grant and workshop and/or travel grant program;

(3) The successful implementation of the November 1986 collection development workshop sponsored by the State Library;

(4) The subsequent improvement in library service as measured by administrators' assessment of staff performance or by general observation.

(5) The number of people receiving continuing education under this project.

(6) The number of continuing education opportunities made available under this project.

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIID
/ / III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to the Disadvantaged

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

12,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	34,137	XXXXXXXXXXX	XXXXXXXXXXX	34,137
Current FY funds	115,000	XXXXXXXXXXX	XXXXXXXXXXX	115,000
Total expenditures	149,137	-0-	(100,000)	249,137
Carryover to next FY	40,000	XXXXXXXXXXX	XXXXXXXXXXX	40,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service.

75

76

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIID. Service to the Disadvantaged

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, maintain or expand programs of service for the disadvantaged with emphasis upon innovative outreach activities.

B. To provide competent personnel having the special training and personal qualifications needed for outreach work by recruitment, salary supplements, and training programs.

C. To promote mutual cooperation between libraries and other State and local agencies serving the disadvantaged.

D. To assist county library systems develop minimum levels of service and financial support prerequisite for outreach services.

E. To provide adequate access to library service for the disadvantaged in rural and other isolated areas by strengthening and expanding library extension programs.

F. To provide assistance to counties which have experienced unusually high population growth and other demographic changes which make it difficult to provide adequate library service.

II. Relationship to Long-Range Program

The Service to the Disadvantaged Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, and the unserved persons of limited English-speaking ability."

III. What the Project Expects to Accomplish

The Service to the Disadvantaged Project will:

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIID. Service to the Disadvantaged

A. Extend library service to that segment of the urban and rural population which because of economic, cultural, social, and educational handicaps are not users of the public library.

B. Encourage counties experiencing large population growth to increase funding by demonstrating service needs to funding authorities which will also allow them to develop minimum levels of service.

C. Make public library trustees and staff aware of the service needs of the disadvantaged population.

D. Make service to the disadvantaged an integral part of public library service.

IV. Needs Assessment

It has been demonstrated that the geographically isolated, the educationally and culturally deprived, and the financially disadvantaged do not make full use of library service.

A. Sixteen counties in South Carolina have over 20% of persons with incomes below poverty levels. Nine of these counties have over 25% poverty level population.

B. There are 499,574 people in South Carolina with incomes below poverty level. (Over 16% of population below poverty level.)

C. 35% of the people 25 years and older in South Carolina have less than one year of high school.

D. The South Carolina Employment Security Commission estimates that unemployment for August 1985 was 6.6% or 104,400 jobless individuals. This compares with the national average of 7%.

E. 25.7% of the adults over 25 years old are functionally illiterate (less than eighth grade education).

F. Since only about 35% of all South Carolinians are regular users of public libraries, an even lower percentage of disadvantaged persons may be assumed to be library patrons. It is estimated that less than 10% of the disadvantaged are library patrons.

G. Twelve counties have had population increases greater than 20% according to the 1980 census.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIID. Service to the Disadvantaged

V. Who Is To Be Served

Persons who have educational, socioeconomic, cultural, or other disadvantages that prevent them from receiving the benefits of library services designed for persons without such disadvantages and who for that reason require specially designed library services will be served through grants made to libraries in areas serving a high percentage of disadvantaged population. Persons who live in counties who cannot meet library needs due to large population increase.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include:

A. Planning, gaining support for, and implementing at least one new project to assist a county library system develop a minimum level of service and financial support prerequisite for outreach services.

B. Planning, gaining support for, and implementing at least nine projects in the areas of literacy, children's services, and services to the rural disadvantaged.

C. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities in service to the disadvantaged.

D. Conferences with representatives of other state and local agencies serving the disadvantaged, to exchange information and coordinate activities.

E. Collecting and disseminating pertinent information from state and national programs and organizations.

F. Developing bookmobile service. Over the past several years twelve library systems received grants to purchase bookmobiles. In FY 87 these and other libraries will work towards upgrading bookmobile service, one of the prime means of delivering library service to South Carolina's disadvantaged population.

VII. When and Where Project Will Be Implemented

Counties meeting the following criteria will be eligible to receive grants during FY 87 for projects targeted at their disadvantaged population:

1. Counties with over 25% disadvantaged population.

2. Counties with over 20,000 disadvantaged but under 25% disadvantaged population.

3. Counties with over 15% disadvantaged population.

4. Counties with over 6.7% unemployment (June 1986 statewide level).

5. Counties with over 20% population growth.

VIII. Key Libraries and Other Libraries Involved

A. The following county and regional libraries are eligible to apply for sub-grants from the South Carolina State Library based on poverty level:

	Total Population	Population with Income Below Poverty Level	
Aiken-Bamberg-Barnwell-Edgefield	161,139	26,646	17%
Allendale-Hampton-Jasper	43,363	12,656	29%
Beaufort	65,364	9,751	15%
Calhoun	12,206	2,683	22%
Charleston	276,712	46,233	17%
Chester	30,148	4,840	16%
Chesterfield	38,161	7,418	19%
Clarendon	27,464	7,985	29%
Colleton	31,776	8,125	26%
Darlington	62,717	14,271	23%
Dillon	31,083	9,239	30%
Fairfield	20,700	4,517	22%
Florence	110,163	23,263	21%
Georgetown	42,461	9,173	22%
Greenville	287,895	33,012	11%
Horry	101,419	17,949	18%
Kershaw	39,015	6,347	16%
Lee	18,929	5,719	30%
McCormick	7,797	2,058	26%
Marion	34,179	8,913	26%
Marlboro	31,634	7,722	24%
Newberry-Saluda	47,392	7,379	16%
Orangeburg	82,276	21,110	26%

Richland	269,572	36,121	13%
Spartanburg	203,023	27,071	13%
Sumter	88,243	20,029	23%
Williamsburg	38,226	10,663	28%
Total	2,203,057	390,893	

B. Unemployment figures will be monitored periodically to maintain an up-to-date listing of counties eligible under this criteria.

C. Libraries in counties experiencing greater than 20% population growth.

	Total Population	% Increase
Anderson	133,235	26.3%
Beaufort	65,364	27.8%
Berkeley	94,727	68.6%
Dorchester	58,761	80.5%
Florence	110,163	22.9%
Georgetown	42,461	26.7%
Horry	101,419	44.9%
Jasper	14,504	22%
Lancaster	53,361	23.2%
Lexington	140,353	57.7%
Pickens	79,292	34.5%
York	106,720	25.2%

IX. Estimated Cost of and Sources of Funding

Federal	Local	Total
$115,000*	$100,000	$249,137
34,137 (FY 86 C-O)		
$149,137		

*$40,000 of this amount will be carried forward for use in FY 88.

In order for programs to continue without annual interruptions due to uncertainties regarding LSCA funding, local projects are designed to operate on a calendar year (January-December) and therefore a portion of FY 87 funds will be carried forward for salaries and transportation expenses during October-December (1987).

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIID. Service to the Disadvantaged

X. Method of Administering Project

The project will be administered on the local level by the staff of the local library with supervision by the State Library Field Staff.

XI. Method of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and staff engaged directly in working with the disadvantaged, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of disadvantaged reached.
3. The percentage of the target group reached.
4. The methods used by libraries to make their services accessible to the disadvantaged.
5. The method for publicizing programs and services for the disadvantaged. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.
6. The suitability of materials selected for the program.
7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.
8. The involvement of groups and agencies within the community already working with the disadvantaged.
9. Comparison of project with similar projects in other states.

ED Form Nos. 921-1, 921-2, and 915-1 [redacted] N[redacted]850[redacted]8

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
[X] I	IIIE
[ ] III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Library Development

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT	5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
1,047,328	Carryover from previous FY	14,876	XXXXXXXXXXX	XXXXXXXXXXX	14,876
	Current FY funds	335,914	XXXXXXXXXXX	XXXXXXXXXXX	335,914
	Total expenditures	350,790	-0-	(600,000)	950,790
—	Carryover to next FY	10,000	XXXXXXXXXXX	XXXXXXXXXXX	10,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need.

83

84

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIE. Library Development

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Library Development Project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need. Specific objectives are:

A. To insure a good level of service throughout the entire service area through the improvement of headquarters, branches, and bookmobile service.

B. To provide staff adequate in numbers and training to meet the varied and changing demands of service.

C. To provide library collections (in number, quality, and diversity) and supportive equipment to meet the information needs of the library public.

1. To strengthen basic book collections.

2. To assist libraries in building essential non-print media collections.

3. To strengthen print and microfilm collections of periodicals.

D. To provide the library equipment (such as copiers, microfilm readers, AV, etc.) necessary for good library service.

E. To extend library services of all kinds to groups or individuals presently unreached or inadequately served (disadvantaged, elderly, handicapped, illiterate, limited English-speaking, rural, etc.) This may be undertaken separately or in conjunction with Title I, Projects IIID or III-I.

F. To enable library systems to investigate the possibilities of automation and when ready to meet the initial costs of implementing automated acquisitions, cataloging, or circulation services. This may be undertaken separately or in conjunction with Title I, Project IIIH or Title III, whichever is more appropriate.

G. To enable library systems to engage in long-range planning activities, such as needs assessment, identifying resources required and evaluating activities and programs. ALA's Planning Process is a possible vehicle for such planning.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIE. Library Development

II. Relationship to Long-Range Program

The Library Development Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens."

III. What the Project Expects to Accomplish

The Library Development Project will enable participating county and regional libraries to strengthen local services and programs judged to be in the greatest need of improvement. It will be necessary for local projects to be justified on the basis of need as spelled out in South Carolina's Long-Range Program, which aims at helping local library systems achieve standards in the basic areas of materials, services, and personnel.

In FY 87, each qualifying library will be requested to design a project which takes in to consideration the following priorities and emphases of the State Program:

1. Building adequate collections of basic library materials, with emphasis on:
   a. Two books per capita
   b. Periodicals having reference and information value (print and/or microfilm)
2. Extending service to groups unserved or inadequately served with emphasis on:
   a. Bookmobiles and branches
   b. Outreach to the disadvantaged, functionally illiterate, elderly, homebound, handicapped, incarcerated, etc.
3. Providing quality service (including qualified personnel, materials, and equipment) in basic areas with emphasis on:
   a. Extension and Outreach
   b. Reference (also to include information and referral service)

c. Children's service

d. Adult service

Proposals which fall outside these parameters are unlikely to be approved unless the library has made substantial progress in each priority area.

IV. Needs Assessment

The total library resources of South Carolina fall short of both State and national standards of adequacy, and no individual library system has achieved the minimum goals for library service set forth in the State Program for Library Development.

A. Public Library Resources

1. According to South Carolina standards, public libraries should have at least 2 books per capita. Only 4 county and regional libraries have 2 books per capita, and 4 have less than 1 book per capita.

2. Only 14 of the 39 county and regional library systems have a book collection of 100,000 volumes, the number regarded by most library authorities as the minimum necessary for most reference purposes and for general reading and study.

B. Library Personnel

1. In 1987, there are only 160 professionally trained librarians employed in South Carolina's public libraries.

2. Fifteen libraries have only one professional librarian to plan and administer programs.

3. At present 2 county and regional libraries have no professionally trained staff members.

C. Library Services Programs

1. Only 16 libraries have a full-time trained reference librarian.

2. Only 4 libraries have an organized program of service to business and industry.

3. Only 14 libraries have a professional assigned full-time to children's services.

4. Only 9 libraries have a full-time adult services librarian.

5. Only 10 libraries have a full-time extension librarian.

6. Few of South Carolina's libraries are able to provide sufficient audio-visual material collections, circulating art collections, and adult education materials or to offer adult discussion programs, special programs for young people, and many other services that should be available to South Carolinians.

D. Public Library Support

1. Per capita local support for FY 87 of $6.04 is still far below all standards.

2. South Carolina provides only $1.00 per capita State Aid to each county and regional library system. An uncertain State economy has seen reductions in this amount in FY 86 and FY 87.

3. Only two libraries have reached the minimum levels of per capita support set forth in the 1986-1989 State Program for Library Development. To put things in perspective this goal is based on a 1975 NCLIS report, National Inventory of Library Needs, 1975.

V. Who Is To Be Served

The educational, economic, and cultural enrichment of all citizens of the 35 participating county and regional libraries will be furthered by this project, which is intended to expand and improve public library service throughout the state and to improve access to libraries.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will involve the planning, funding, and monitoring of the projects of the 35 participating libraries. Subgrants of 12¢ per capita, as shown in part VIII, will be made on the basis of population served -- provided that no grant shall exceed $25,000 nor be less than $3,000.

Local projects will include but not be limited to the following activities:

A. Strengthening existing library programs such as adult services, services to children, reference service, bookmobile and branch library services.

1. By adding trained personnel.

2. By adding resources to support these programs.

B. Extending service to new groups (elderly, illiterate, disadvantaged, handicapped, rural, or other unreached segments of the population) by a variety of outreach methods.

1. Bookmobile programs.

2. Deposit collections in agencies, organizations, institutions used by these groups.

3. Innovative and/or experimental programs for the incarcerated, those in nursing homes, adult education groups, day care centers, those in business and industry, etc. Institutions receiving such service are locally supported.

C. Expanding, improving, or maintaining the resources of libraries.

1. By purchase of new books or rebinding of worn ones.

2. By purchase of AV materials and other essential non-print media collections.

3. By contracting for on-line database services.

4. By purchase or lease of library equipment.

5. By encouraging the development of information and referral programs.

D. Implementing programs of publicity to keep the public informed about the acquisition of materials and equipment, the employment of additional personnel, and the extension of services made possible by the project. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

E. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities of the project.

F. Planning and/or implementing automation activities.

G. Applications for subgrants are reviewed for compliance with LSCA, the regulations, and EDGAR by the State Library staff.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIE. Library Development

VII. When and Where Project Will Be Implemented

The Library Development Project will be implemented during FY 87 in the 35 county and regional libraries listed under VIII.

VIII. Key Libraries and Other Libraries Involved

In order to qualify for a Project IIIE grant a public library must first qualify for State Aid by meeting State regulations, employ a professionally trained librarian and, meet minimum per capita local support for participation in this LSCA grant program. Per capita support support for FY 87 must be $3.00 or greater. Libraries not qualifying will be targeted for Service to the Disadvantaged grants.

The South Carolina State Library will make sub-grants to the following county and regional libraries:

Participating Library	Sub-Grant No.	Total Population	Amount of Grant @ 12¢ Per Capita
Abbeville-Greenwood	1	80,474	$ 9,656.88
Aiken-Bamberg-Barnwell Edgefield	2	161,139	19,336.29
Allendale-Hampton-Jasper (only Allendale & Jasper qualify)	3	25,204	3,024.48
Anderson	4	133,235	15,988.20
Beaufort	5	65,364	7,843.68
Berkeley	6	94,727	11,367.24
Calhoun	7	12,206	3,000.00*
Charleston	8	276,712	25,000.00
Cherokee	9	40,983	4,917.96
Chester	10	30,148	3,617.76
Chesterfield	11	38,161	4,579.32
Clarendon	12	27,464	3,295.68
Colleton	13	31,776	3,813.12
Darlington	14	62,717	7,526.04
Dillon	15	31,083	3,729.96
Dorchester	16	58,761	7,051.32
Fairfield	17	20,700	3,000.00*
Florence	18	110,163	13,219.56
Georgetown	19	42,461	5,095.32

Greenville	20	287,895	25,000.00*
Horry	21	101,419	12,170.28
Kershaw	22	39,015	4,681.80
Lancaster	23	53,361	6,403.32
Laurens	24	52,214	6,265.68
Lexington	26	140,353	16,842.36
Marion	28	34,179	4,101.48
Marlboro	29	31,634	3,796.08
Newberry-Saluda (only Newberry qualifies)	30	31,242	3,749.04
Oconee	31	48,611	5,833.32
Orangeburg	32	82,276	9,873.12
Pickens	33	79,292	9,515.04
Richland	34	269,572	25,000.00*
Spartanburg	35	201,861	24,223.32
Sumter	36	88,243	10,589.16
York	39	106,720	12,806.40
GRAND TOTAL		2,992,365	$335,913.60

*Counties with per capita amounts above maximum $25,000 or below minimum of $3,000.

IX. Estimated Cost of and Sources of Funding

FY 87 funds budgeted for Library Development:

Federal	Local	Total
$335,914*	($600,000)	$950,790
14,876 (FY 86 C-O)		
$350,790		

*$10,000 (est.) of this amount may be carried forward for use in FY 88.

X. Method of Administering Project

On the state level the Library Development Project will be administered by the South Carolina State Library directly supervised by the Field Staff and on the local level by the staff of the local library.

XI. Method of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: legality, goal-relationship, feasibility, population served, replicability, local management capacity, and need. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting regular reports on expenditures and annual self-evaluations.

The success of the Library Development Project is directly reflected by how successful the local libraries are in implementing their individual projects and in reaching the objectives stated in each county's project proposal. The State Library Field Staff will evaluate each of the local projects in terms of the following:

1. The individual objectives established by each library.
2. The percentage of the target group reached.
3. The number of disadvantaged reached.
4. The method(s) of publicizing the project.
5. The number of services continued with local funds once LSCA funds are not available.

Statewide, the success or failure of the project will be determined by progress made toward achieving the minimum goals and objectives for library services set forth in the South Carolina Program for Library Development and in Standards for South Carolina Public Libraries. To determine the degree of progress made toward reaching the goals spelled out in these standards, the following areas will be examined and statistics given to support progress made in any of the areas.

1. Public Library Resources.
2. Library Personnel.
3. Library Services Programs.
4. Public Library Support.

ED Form Nos. 921-1, 921-2, and 915-1

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Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIIF
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to Children (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

303,335

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	2,000	XXXXXXXXXXX	XXXXXXXXXXX	2,000
Current FY funds	5,000	XXXXXXXXXXX	XXXXXXXXXXX	5,000
Total expenditures	7,000	27,611	-0-	34,611
Carryover to next FY	1,500	XXXXXXXXXXX	XXXXXXXXXXX	1,500

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

Since children are inadequately served, the purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state.

93

94

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIF. Service to Children

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

Since children are inadequately served, the purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state. Specific objectives of the project are:

A. To provide guidance and assistance to public libraries in the development and provision of library service to children.

B. To promote cooperation* among all types of libraries serving children and to coordinate activities with other agencies concerned with the child's welfare.

C. To develop in library staff, governing bodies, and the community an understanding of the scope of public library service to children and an appreciation of its potential role in the educational and social development of children.

II. Relationship to Long-Range Program

The Service to Children Project supports Objectives 3 and 4 of Goal I:

"To provide consultant services for public, institutional,** and other libraries of South Carolina" and

"To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries."

III. What the Project Expects to Accomplish

The Service to Children Project will:

A. Provide professional advice and assistance to the public libraries of South Carolina in the improvement of library service to children.

B. Provide state level planning and promotion for library service to children.

*This is an awareness program, not a Title III activity.
**Time spent with institutions is minimal.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIF. Service to Children

IV. Needs Assessment

Although the provision of books and reading for children is a traditional activity of South Carolina public libraries, discrepancies exist as to the quality, quantity, and types of service available and the extent to which this service is given. Some services are not available to all; other services are available to adults, but not to children. The result is that children, as a group, are inadequately served by South Carolina public libraries.

As libraries broaden their range of services and as personnel and administrative costs skyrocket, there has been a tendency to leave service to children to untrained or inexperienced staff. Only twenty-six public libraries in the state have full-time personnel assigned to children's services. Of these only fourteen have professional librarians in charge of children's services, but these are all assigned to main libraries or work primarily as programmers (three of these are vacant). There are virtually no children's librarians working directly with children in branch libraries. Seven libraries have no one assigned to children's services including two regional systems. Library service to children frequently tends to be reduced to a minimum: circulation, story hours for younger children, and summer reading programs.

There are 758,338 South Carolinians fourteen years of age and under according to the 1980 census. Almost 33% of public libraries do not keep separate statistics on juvenile borrowers, but the State Library estimates that approximately 40% of children are registered borrowers. A consultant specializing in Services to Children provides leadership, training, and enthusiasm to stimulate better service to users and to encourage further extensions of service, and develops programs and activities to improve services to children. A new Children's Consultant will be employed in FY 87. During the year she will evaluate existing programs and meet children's librarians around the state. No major changes are envisioned in FY 87.

V. Who Is To Be Served.

The consultant works directly with library administrators, children's librarians, and system coordinators; but it is the children of South Carolina who benefit from improved service.

VI. Activities To Be Used To Meet Objectives and Needs

The project enables the State Library to support the work of the Field Service Librarian for Children's Services who will:

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIF. Service to Children

A. Work with library administrators and children's librarians in planning, developing, and upgrading children's services. The Children's Consultant will visit each of the 39 library systems at least once per year. Attention will be focused on orienting the new children's consultant to her responsibilities.

B. Develop continuing education program for children's services personnel. There will be a summer reading idea exchange. Other programs will be developed by the new children's consultant.

C. The Children's Consultant will coordinate a statewide summer reading program in FY 87.

D. Assist the Field Service Librarian for Audio-Visual Services with the selection and programming of children's films.

E. Participate in the activities and programs of professional library and related organizations. Through this activity the Children's Consultant is able to establish liaison with state and local agencies serving children and to encourage communication and cooperation between school, public, and other libraries serving children.

F. Assist in monitoring and evaluation of all LSCA projects involving service to children.

G. Coordinate the Early Childhood Media Clearinghouse which maintains a listing of media held by state agencies on early childhood which are available on loan to individuals and groups. This is a state priority.

H. Collaborate with the Richland County Public Library and the University of South Carolina, College of Library and Information Science to plan and carry out a storytelling event, "A Baker's Dozen," expected to become an annual celebration for Midlands area librarians, children, and families. Based upon the traditional storytelling philosophy of Augusta Baker, USC's Storyteller in Residence, the event will feature nationally known storytellers, a lecture by a well known children's author, a story telling workshop, and storytimes for school children and familiies.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 in the 39 county and regional library systems of the state listed under VIII.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIF. Service to Children

VIII. Key Libraries and Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and all county and regional public library systems as well as libraries of state institutions serving children and young people.

IX. Estimated Cost of and Sources of Funding

LSCA funds will be used for materials, travel, supplies, publicity, printing and related expenses necessary for implementation of the project. The State Library will absorb housing, equipment, administrative, and secretarial costs through the General Operations Project. Staff and Early Childhood Media Clearinghouse costs will be met with State funds.

Funds budgeted for FY 87:

Federal	State	Total
$5,000*	$27,611	$34,611
2,000 (FY 86 C-O)		
$7,000		

*$1,500 of this amount will be carried forward for use in FY 87.

X. Method of Administering Project

Under the general supervision of the Director of Field Services, the project is carried out by the Field Service Librarian for Children's Services.

XI. Method of Evaluation

The Field Service Librarian for Children's Services will report to the Director of Field Services by means of (1) written field reports, (2) monthly reports, and (3) annual LSCA project reports -- and by conferences as needed.

To a large extent, the success of the project will be determined by how successful local libraries are in meeting the goals and objectives spelled out in Standards for Children's Services in Public Libraries (ALA).

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIF. Service to Children

To determine what degree of progress has been made toward reaching these Standards, the following aspects of children's services in local libraries will be examined closely:

1. Administration
2. Personnel
3. Services and Programs
4. Materials
5. Physical Facilities

The following will be used to evaluate this project:

--Number of field trips made during the year

--Number of library systems served

--Number of projects and activities initiated

--Number of workshops and training programs planned and carried out

--Number of library staff members attending workshops and training programs

--Use of children's films

--Number of children's films purchased

--Number of instances in which recruiting and placement services are provided

--Number of times the Field Service Librarian for Children's Services represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, civic organizations, or other state and local agencies

--Number of libraries and children participating in the statewide summer reading club

ED Form Nos. 921-1, 921-2, and 915-1

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Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIIG
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Audio-Visual Program (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	25,803	XXXXXXXXXXX	XXXXXXXXXXX	25,803
Current FY funds	64,916	XXXXXXXXXXX	XXXXXXXXXXX	64,916
Total expenditures	90,719	31,412	-0-	122,131
Carryover to next FY	10,000	XXXXXXXXXXX	XXXXXXXXXXX	10,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to provide an additional source of information for library users by building a collection of audio visual materials of cultural and entertainment value for both adults and children which supplements the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

100

101

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIG. Audio-Visual Program

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

1. To provide an additional source of information for library users by building a collection of audio visual materials of cultural and entertainment value for both adults and children.

2. To supplement and to reinforce the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

3. To aid public and state institutional libraries in the utilization of this collection.

II. Relationship to Long-Range Program

The Audio-Visual Program Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at State level programs and functions which cannot be handled economically or effectively by individual libraries."

III. What the Project Expects to Accomplish

This project provides public and state institutional libraries within the state with a collection of 16mm motion picture films, video tapes, and other audio-visual materials for library programs of educational and worthwhile entertainment value for both adults and children.

IV. Needs Assessment

No South Carolina public or state institutional library can afford to acquire a collection of 16mm motion picture films, video tapes, or other audio-visual materials which would adequately serve the needs of their patrons. A media collection at the state level therefore prevents costly duplication of such resources and makes available to the public a far broader selection of audio-visual materials than any library could provide alone.

V. Who Is To Be Served

Materials in the South Carolina Audio-Visual Program will be available to public and state institutional libraries which meet the

requirements for participation in the program and which have signed an agreement with the State Library for this service. Participating libraries may borrow films for in-library activity and for library-sponsored programs held elsewhere. County libraries may decide to lend materials directly to community organizations. Materials will not be available for use in elementary and secondary schools either public or private since materials purchased with federal funds supporting this program are specifically prohibited from being used by schools and other academic institutions serving a special clientele. Library materials may not be shown where any admission fee is charged or donation requested nor may they be used commercially to attract trade. These materials will only be available in South Carolina.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to, the following:

1. Preview films, video tapes, and other audio-visual materials deemed appropriate and add at least 100 titles to the collection, 30 of which will be children's titles.

2. Maintain a collection of 2,000 titles, including housing, booking, shipping, cleaning, and inspecting them.

3. Publish a quarterly film newsletter, which will list new acquisitions, promote specific titles, and discuss programming ideas.

4. The State Library will sponsor training opportunities as needed for public and state institutional libraries participating in the Film Program.

5. The Field Service Librarian for Audio-Visual Programs will make at least 25 field trips throughout the state to help local public and state institutional librarians plan programs utilizing State Library films, and to assist in the expanded film service to groups and organizations.

6. Publish a supplement to the current catalog of audio-visual materials.

7. Sponsor four one-day preview sessions for public and institutional libraries.

8. Develop PR kits to promote and facilitate programming of 16mm films in public libraries.

9. The booking of films will be automated in FY 87 using the film booking software available from the vendor supporting the South Carolina Library Network.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All public and state institutional libraries of South Carolina

IX. Estimated Cost of and Sources of Funding

This project provides for the purchase of 16mm motion picture films, video tapes, and other audio-visual materials, the printing of a film catalog, postage, audio-visual equipment and supplies, and workshop expenses.

Funds budgeted for FY 87:

Federal	State	Total
$64,916*	$31,412	$122,131
25,803 (FY 86 C-O)		
$90,719		

*$10,000 (est.) of this amount will be carried forward into FY 88.

X. Method of Administering Project

The Audio-Visual Program will be administered by the State Library under the supervision of the Field Service Librarian for Audio-Visual Programs of the State Library.

XI. Method of Evaluation

This program will be monitored continuously by the Director of Field Services and the Field Service Librarian for Audio-Visual Programs. Field visits throughout the state will be made by the Field Service Librarian for Audio-Visual Programs and the Field Service Librarian for Children's Services to aid individual public and state institutional libraries to plan use of the collection. Quarterly reports will be submitted by public and state institutional libraries

participating in the program and will include statistics vital to the evaluation of the Audio-Visual Program. The success of the Audio-Visual Program will be reflected by the cooperation of South Carolina public and state institutional libraries participating in the program together with public response to their participation.

The project will be evaluated in terms of:

(1) The number of libraries participating in the program.

(2) The number of materials acquired and circulated.

(3) The number of library patrons reached.

(4) The critical evaluation of materials in the collection by librarians and patrons.

(5) The number of field trips made by the Field Service Librarian for Audio-Visual Programs.

(6) The number of people attending continuing education activities.

(7) The number of newsletters published.

(8) The number of civic groups and community organizations participating in the film program through county libraries.

(9) Successful implementation of automated film booking.

ED Form Nos. 9211-1, 9211-2, and 915-1 [redacted] No. [redacted]50-[redacted]

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DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
X I	IIIH
/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Public Library Automation and Technology (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	20,232	XXXXXXXXXXX	XXXXXXXXXXX	20,232
Current FY funds	75,000	XXXXXXXXXXX	XXXXXXXXXXX	75,000
Total expenditures	95,232	-0-	(50,000)	145,232
Carryover to next FY	35,000	XXXXXXXXXXX	XXXXXXXXXXX	35,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons.

106

107

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IIIH. Public Library Automation and Technology

SECTION D. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Public Library Automation and Technology Project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons. Specific objectives are:

A. To determine the feasibility of library automation projects.

B. To test and evaluate hardware, software, and services provided by automation vendors and utilities to determine the systems best suited for libraries of various sizes.

C. To encourage adherence to standards in database development and communication protocols necessary to ensure compatibility with state and national planning and to make possible on-line communication among libraries.

D. To encourage county support for technological enhancements of library services by providing incentive grants for feasibility studies, consultants, or start-up costs.

E. To enhance public library access to South Carolina Library Network.

II. Relationship to Long-Range Program

The Public Library Automation and Technology Project supports Objective 2 of Goal II of the Long-Range Program:

> "To provide incentive grants to public libraries for services and activities which support state and LSCA priorities, including personnel, collection development, and equipment."

III. What the Project Expects to Accomplish

The Public Library Automation and Technology Project will enable participating county and regional libraries to improve the quality of their services by automating functions such as circulation control, acquisitions, cataloging, serials control, newspaper indexing, business functions, etc. Funds will be available for feasibility studies,

consultant fees, and/or actual implementation of automated activities. Applications will be judged on need, appropriateness of activity to level of library development, local management capability, and evidence of continued local support.

IV. Needs Assessment

Use of South Carolina libraries continues to grow, and patrons expect increasingly sophisticated services. Existing staffing and funding will not be able to meet future demands using current manual procedures. Many library functions easily lend themselves to automation. However, South Carolina libraries have not ventured into automation as rapidly as desired due to lack of funding. It is hoped that small seed grants for automation activities will encourage libraries to investigate this area further and encourage local support from county government or private sources. Feasibility studies should indicate whether a library should automate specific functions. If so, local funds and LSCA funds could be used for implementation.

V. Who Is To Be Served

Any library which qualifies for LSCA participation may apply for a grant. All library patrons of libraries which receive Public Library Automation and Technology grants should benefit from increased efficiency of their libraries. Public libraries will also benefit from access to the South Carolina Library Network.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will involve planning, funding, monitoring, and evaluating the projects of the participating libraries. Grants will be made based on proposals received, but generally will fall in the $5,000 - $10,000 category.

Local projects will include but not be limited to the following activities:

A. Feasibility studies

B. Consultant fees

C. Information and Referral Services

D. Incentive grants for implementing projects to automate library activities such as those mentioned in III.

E. Funds will also be available to pay prorated charges for public libraries to access the South Carolina Library Network.

VII. When and Where Project Will Be Implemented

The Public Library Automation and Technology Project will be implemented in FY 87 in public libraries receiving grants and at the State Library.

VIII. Key Libraries and Other Libraries Involved

In order to qualify for a Project IIIH grant a public library must first qualify for State Aid by meeting State regulations, employ a professionally trained librarian and, meet minimum per capita local support for participation in this LSCA grant program.

The South Carolina State Library will make grants to qualifying libraries.

IX. Estimated Cost of and Sources of Funding

FY 87 funds budgeted for Public Library Automation and Technology:

Federal	Local	Total
$ 75,000*	$ 50,000	$145,232
20,232 (FY 86 C-O)		
$ 95,232		

*$35,000 (est.) of this amount may be carried forward for use in FY 88.

X. Method of Administering Project

On the state level the Public Library Automation and Technology Project will be administered by the South Carolina State Library, directly supervised by the Field Staff and on the local level by the staff of the local library.

XI. Method of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: relationship to project goals, feasibility, appropriateness of activity to level of library development, local management capability, need, and evidence of continued local support. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting regular reports on expenditures and annual self-evaluations.

Results of all studies and evaluations will be made available to other libraries considering similar activities. Libraries receiving grants will agree to allow representatives of other libraries to observe and study projects on site.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

1. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK	TITLE	PROJECT NO.
X	I	III-I
	III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Literacy

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

10,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	48,662	XXXXXXXXXXX	XXXXXXXXXXX	48,662
Current FY funds	100,000	XXXXXXXXXXX	XXXXXXXXXXX	100,000
Total expenditures	148,662	-0-	(100,000)	248,662
Carryover to next FY	35,000	XXXXXXXXXXX	XXXXXXXXXXX	35,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the illiterate segment of the population not heretofore reached, or previously given very limited service.

112

113

-64-

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project III-I. Literacy

SECTION D. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve library service to the illiterate and functionally illiterate segment of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, implement, and evaluate programs to combat the problem of illiteracy.

B. To provide competent personnel having the special training and personal qualifications needed for serving the illiterate and functionally illiterate.

C. To promote mutual cooperation between libraries and other State and local agencies serving the illiterate and functionally illiterate.

II. Relationship to Long-Range Program

The Literacy Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. What the Project Expects to Accomplish

The Literacy Project will:

A. Extend library service to that segment of the population which because of educational handicaps are not users of the public library.

B. Make public library trustees and staff aware of the service needs of the illiterate and functionally illiterate population.

C. Make service to the illiterate and functionally illiterate an integral part of public library service.

D. Strengthen relationships between State Library and other organizations serving the illiterate and functionally illiterate population.

IV. Needs Assessment

It has been demonstrated that the illiterate and functionally illiterate do not make full use of library service.

A. 25.7% or 445,652 of the adults over 25 years old are functionally illiterate (less than an eighth grade education).

B. 5.8% or 126,402 adults over 18 years old have less than a fifth grade education.

C. 35% or 607,796 of the adults over 25 years old have less than one year of high school.

D. The South Carolina Employment Security Commission estimates that unemployment for June 1986 was 6.7% or 109,300 jobless individuals. This compares with the national average of 7%. Lack of education often leads to unemployment or underemployment.

E. Since only about 35% of all South Carolinians are regular users of public libraries, an even lower percentage of illiterate and functionally illiterate persons may be assumed to be library patrons.

V. Who Is To Be Served

Persons who are illiterate, functionally illiterate, or who are in the high risk category, such as children of functionally illiterate adults, and who for that reason require specially designed library services will be served through grants made to libraries.

VI. Activities To Be Used To Meet Objectives and Needs

Activites will include:

A. Planning, funding, and monitoring on-going literacy projects conducted by public libraries.

B. Planning, gaining support for, and implementing at least ten new literacy projects. Activities may include:

1. For literacy students

a. Provision of self-help materials
b. Provision of high interest-low vocabulary materials
c. Provision of reading guidance
d. Library programming geared to "adult new readers"

2. For literacy tutors

   a. Provision of sample materials-demonstration collection
   b. Provision of space
   c. Library tours
   d. Newsletters about local literacy activities
   e. Booklets
   f. Cooperation with local literacy councils and school districts

C. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities in service to the illiterate and functionally illiterate.

D. Maintaining membership on the State Office of Adult Education's Reading Campaign Advisory Committee chaired by South Carolina's First Lady. Other members include members of the General Assembly, private industry, state educational and social service agencies and organizations.

E. Maintaining close working relationship with the South Carolina Literacy Association, especially in its VISTA program and other new initiatives.

F. Maintaining relationship with Assault on Illiteracy Program (AOIP).

G. Conferences with representatives of other state and local agencies serving the illiterate and functionally illiterate to exchange information and coordinate activities.

H. Administering LSCA Title VI grant and/or assisting local libraries with their grants.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 in all 46 counties.

VIII. Key Libraries and Other Libraries Involved

	Pop. 25 yrs. & over	8 yrs. or less education	Pop. 18 yrs. & over	5 yrs. or less education
Abbeville-Greenwood	47,118	14,136	57,210	3,539
Aiken-Bamberg-Barnwell-Edgefield	90,724	24,573	110,615	6,615

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project III-I. Literacy

	Pop. 25 yrs. & over	8 yrs. or less education	Pop. 18 yrs. & over	5 yrs. or less education
Allendale-Hampton-Jasper	23,526	8,341	28,468	3,530
Anderson	78,815	23,052	94,557	5,529
Beaufort	31,838	5,038	47,176	1,980
Berkeley	47,479	9,442	61,054	2,404
Calhoun	6,767	2,056	8,277	630
Charleston	147,099	28,727	199,423	8,379
Cherokee	23,601	7,991	28,283	1,971
Chester	17,353	6,015	20,794	1,533
Chesterfield	21,523	7,889	25,890	2,440
Clarendon	14,785	5,490	18,294	2,012
Colleton	17,840	5,181	21,438	1,614
Darlington	34,557	10,742	41,987	3,549
Dillon	16,040	6,037	19,873	2,016
Dorchester	31,406	6,219	38,593	1,997
Fairfield	11,441	4,085	13,936	1,394
Florence	60,997	15,967	74,624	5,379
Georgetown	22,774	6,958	27,883	2,641
Greenville	167,574	37,333	206,990	9,187
Horry	57,088	12,748	70,929	3,618
Kershaw	22,265	6,618	26,755	1,813
Lancaster	30,438	9,171	36,745	2,136
Laurens	30,656	11,160	37,190	4,243
Lee	9,784	3,609	12,318	1,203
Lexington	79,511	13,214	96,930	2,742
McCormick	4,241	1,442	5,229	480
Marion	18,564	6,165	22,559	1,971
Marlboro	16,901	6,473	20,651	2,160
Newberry-Saluda	28,187	8,567	33,965	1,966
Oconee	28,765	9,152	34,406	2,093
Orangeburg	43,903	12,909	56,104	4,481
Pickens	42,513	11,852	58,376	2,469
Richland	144,265	22,867	198,622	7,008
Spartanburg	123,052	33,874	144,137	7,884
Sumter	45,304	11,707	58,883	3,833
Union	18,278	6,441	21,888	1,667
Williamsburg	19,887	6,907	24,461	2,574
York	59,700	15,504	74,341	3,722
TOTAL	1,736,559	445,652	2,179,854	126,402

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project III-I. Literacy

IX. Estimated Cost of and Sources of Funding

Federal	Local	Total
$100,000*	$100,000	$248,662
48,662 (FY 86 C-O)		
$148,662		

*$35,000 of this amount will be carried forward for use in FY 88.

In order for programs to continue without interruptions due to uncertainties regarding LSCA funding, local projects are designed to operate on a calendar year (January - December) and therefore a portion of FY 87 funds will be carried forward for salaries and transportation expenses during October - December 1987.

X. Method of Administering Project

The project will be administered on the local level by the staff of the local library with supervision by the State Library Field Staff.

XI. Method of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and with staff engaged directly in working with the illiterate and functionally illiterate, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.

2. The number of illiterate and functionally illiterate reached.

3. The percentage of the target group reached.

4. The methods used by libraries to make their services accessible to the illiterate and functionally illiterate.

5. The method for publicizing programs and services for the illiterate. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

6. The suitability of materials selected for the program.

7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

8. The involvement of groups and agencies within the community already working with the illiterate and functionally illiterate.

9. Comparison of project with similar projects in other states.

10. Successful implementation of Title VI grant.

ED Form Nos. 921-1, 921-2, and 525-1 OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IV
/ / III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Blind and Physically Handicapped

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

8,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	52,000	XXXXXXXXXXX	XXXXXXXXXXX	52,000
Current FY funds	97,000	XXXXXXXXXXX	XXXXXXXXXXX	97,000
Total expenditures	149,000	397,070	-0-	546,070
Carryover to next FY	70,000	XXXXXXXXXXX	XXXXXXXXXXX	70,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

This project provides special programs of library service for visually and physically handicapped individuals.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IV. Blind and Physically Handicapped

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Service to the Blind and Physically Handicapped Project are:

1. To encourage greater use of services for the handicapped by a continuing program of publicity, promotion, and education.

2. To provide a full range of reading materials -- talking books, cassette books, large print, and Braille -- for print-handicapped readers in South Carolina.

3. To make library service accessible to handicapped individuals at the local level wherever possible.

   a. To develop browsing collections of talking books and cassette books in major metropolitan libraries.

   b. To provide collections of large-print books for visually handicapped readers.

   c. To encourage participation by handicapped readers in established library programs at the local level.

4. To coordinate library services for the handicapped with programs of the Commission for the Blind, the Vocational Rehabilitation Department, the State Department of Education, Commission on Aging, the Governor's Committee on Employment of the Handicapped, and other agencies and organizations serving the handicapped.

5. Specific objectives for FY 87 are:

   a. To move the Library for the Blind and Physically Handicapped in November 1986.

   b. To continue with implementation of automation of services using vendor supporting the South Carolina Library Network.

   c. To register 1,000 new readers.

d. To continue to develop collections to meet needs of readership.

e. To increase telephone contact between reader advisor's and patrons by staff initiated calls and use of In-WATS service.

f. To provide one day service on circulation of materials.

g. To maintain inventory control over and provide maintenance for Library of Congress audio equipment.

h. To identify additional activities which could be made more efficient through automation using microcomputer technology.

i. To maintain Advisory Council for handicapped services.

j. To conduct fourth annual workshop for public and state institutional libraries on services available from DBPH.

II. Relationship to Long-Range Program

The Blind and Physically Handicapped Project supports Objective 2 of Goal III:

> "To provide special programs of library service for visually and physically handicapped individuals."

III. What the Project Expects to Accomplish

This project proposes to meet the library needs of eligible handicapped citizens in South Carolina by:

1. Maintaining a collection of:

36,000 Talking Books
72,000 Cassette Books
5,800 Large Print Books

Holdings of DBPH are being entered into a machine readable database. The above statistics represent books inventoried by June 30, 1986.

2. Adding to the collection:

6,000 Talking Books
13,000 Cassette Books
500 Large Print Books

3. Providing readers with current magazines by:

   a. Registering them with any of 38 magazines mailed directly by publishers.

   b. Processing and maintaining a collection of multiple copies of 14 magazines circulated by the library.

4. Circulating 216,000 books and magazines to more than 8,500 readers.

5. Stocking and supervising five browsing collections in county libraries available to handicapped users.

6. Maintaining inventory control and servicing for 4,251 talking book machines and 6,063 cassette machines and accessories.

7. Promoting and publicizing services by distributing brochures, airing TV and radio announcements in conjunction with a National Library Service/Blind and Physically Handicapped public education program, appearing on radio and television talk shows, and meeting with as many state and local agencies as possible. After the move a major publicity effort is planned.

8. Coordinating all activities with Library of Congress, National Library Service for the Blind and Physically Handicapped.

IV. Needs Assessment

This project is necessary to meet the library needs of an estimated 43,705 South Carolinians who are unable to use conventional printed library materials. Library services for this segment of the population can only be met by this specialized service.

V. Who Is To Be Served

All blind and physically handicapped citizens of South Carolina who are unable to read conventional print because of their handicap are eligible for this library service. The Library of Congress, National Library Service for the Blind and Physically Handicapped estimates that 1.4% of the population is eligible for this service. In South Carolina that means 43,705 people are potential patrons. As of June 30, 1986, 7,500 were being served.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project IV. Blind and Physically Handicapped

VI. Activities To Be Used To Meet Objectives and Needs

1. The South Carolina State Library, Department for the Blind and Physically Handicapped has been designated a regional library for the blind and physically handicapped by the Library of Congress. As such, the library will:

   a. Occupy new facilities in November 1986 which will allow it to greatly enhance its services.

   b. Continue to automate library functions to improve delivery of services.

   c. Provide books and magazines on disc, cassette tape, and in large print to registered readers mainly by mail.

   d. Issue and maintain inventory control of equipment necessary to play recorded books.

   e. Record materials of local interest using volunteer narrators. This should be improved with purchase of recording studio.

   f. Provide catalogs and special bibliographies of materials available so readers can select books to read.

   g. Provide advisory service for readers who are unable to select for themselves or who would rather have the library select for them.

   h. Provide assistance to students in the location of textbooks in special media.

   i. Contract with North Carolina State Library for braille service.

   j. Develop expanded volunteer program.

2. The South Carolina State Library, Department for the Blind and Physically Handicapped will continue to monitor five county libraries which provide browsing collections and promote service to the blind and physically handicapped locally. These libraries are Anderson County Library, Charleston County Library, Florence County Library, Greenville County Library, and Spartanburg County Library.

3. To reach potential readers, a public relations campaign is conducted year round, consisting of radio and TV public service spots and talk show appearances, newspaper articles, communication with public libraries, communication with health groups, and communication with groups interested in the handicapped. A major publicity program is planned after the library moves to new facilities.

4. To maintain communications between the library and the reader, 24 hour In-WATS telephone service, a quarterly large print and tape newsletter, and individual correspondence are used.

5. The State Library will sponsor a fourth annual workshop for public and state institutional libraries in library services to the handicapped in FY 87.

6. In FY 87 the State Library's Advisory Council composed of users of this service and service providers will continue.

VII. When and Where Project Will Be Implemented

This project is an on-going project and will be continued during FY 87 and beyond. It will be implemented at the South Carolina State Library, Division for the Blind and Physically Handicapped.

VIII. Key Libraries and Other Libraries Involved

South Carolina State Library, Division for the Blind and Physically Handicapped
Library of Congress, National Library Service for the Blind and Physically Handicapped
North Carolina State Library, Library for the Blind and Physically Handicapped
South Carolina Commission for the Blind
South Carolina Commission on Aging
South Carolina Governor's Committee on Employment of the Handicapped
South Carolina Governor's State Agency Volunteer Program
South Carolina Department of Vocational Rehabilitation
South Carolina State Department of Education, Office of Programs for the Handicapped
South Carolina public libraries

Telephone Pioneers of America
South Carolina Department of Corrections
Various agencies, state and local, and other groups that work with the handicapped, as well as individual volunteers

IX. Estimated Cost of and Sources of Funding

Basic funding will be from State appropriations which cover personnel, housing, large print books, and general operations of the Division. LSCA funds will be used to cover the costs of two reader advisor positions. A portion of automation efforts may be charged to LSCA. Major increase for FY 87 can be attributed to full year's rent at new location.

FY 87 funds budgeted for the project include:

Federal	State	Total
$97,000*	$397,070	$546,070
52,000 (FY 86 C-O)		
$149,000		

*$70,000 (est.) of this amount will be carried forward for use in FY 88.

X. Method of Administering Project

Under the general supervision of the Deputy Director for Library Development, the project will be administered by the Director, Library Services for the Blind and Physically Handicapped.

The South Carolina State Library has contracts with the following agencies for the provision of this service:

A. Library of Congress, National Library Service for the Blind and Physically Handicapped

B. North Carolina State Library

XI. Method of Evaluation

1. General. This project will be monitored by the Director, Library Services for the Blind and Physically Handicapped, and consultants from Library of Congress, National Library Service for the Blind and Physically Handicapped. The major thrust of this project is

the operation of a regional library for the blind and physically handicapped. Therefore there will be an almost continuous activity in evaluating the project.

To evaluate the effectiveness of this service the library will use two tools:

Revised Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. American Library Association, 1984. As time and funds permit the library will attempt to meet the standards it does not meet.

Guidelines for Regional Libraries. Library of Congress, National Library Service for the Blind and Physically Handicapped, 1977, as supplemented by Network Bulletins.

2. To judge effectiveness of publicity programs, the following will be used:

   a. Number of new readers registered.

   b. Number of readers referred by public libraries

   c. Response from radio and newspaper coverage, such as inquiries about service and requests for applications.

3. The quality of the service will be periodically evaluated by the Library of Congress, National Library Service for the Blind and Physically Handicapped using consultant visits, equipment audits, and other evaluative tools devised by the Library of Congress.

4. The collection will be constantly evaluated to provide materials suitable for South Carolina readers. To do this will involve:

   a. Selecting sufficient copies of Library of Congress produced books in areas that have proven to be popular, such as religion.

   b. Weeding collection on a continuous basis to make room for more popular items. This is needed due to cramped quarters.

c. Requesting searches from Library of Congress, National Library Service for the Blind and Physically Handicapped for location of titles possibly produced by other regional libraries that are requested by readers or that are needed to balance collection.

d. Recording of local materials.

e. Purchasing commercial material that would add balance to the collection.

5. To receive input from readers as to quality of service, the quarterly newsletter will be used to seek responses on what the readers want from their library. Advisory Council will be polled for suggestions also.

6. Library and staff performance for FY 87 will be measured in terms of the specific objectives outlined in section I, item 5.

ED Form Nos. 921-1, 921-2, and 915-1

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Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
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THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
X I	V
/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Institutional Library Services

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

22,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	18,296	XXXXXXXXXXX	XXXXXXXXXXX	18,296
Current FY funds	45,000	XXXXXXXXXXX	XXXXXXXXXXX	45,000
Total expenditures	63,296	369,470		432,766
Carryover to next FY	3,000	XXXXXXXXXXX	XXXXXXXXXXX	3,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project V. Institutional Library Services

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Institutional Library Services Project are:

A. To establish and administer effective State standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.

B. To stimulate recognition of library service as an integral part of education and rehabilitation by State institution administrators and personnel and to elicit institutional financial support for library service.

C. To provide technical professional advice and assistance on a continuing, consistent basis.

D. To recruit and train qualified personnel and to provide continuing education programs geared to the needs of library administrators and staff.

E. To develop collections adequate in size, scope, and appropriateness to meet the needs of patients and residents.

1. To provide incentive grants for improvement of collections to institutions meeting minimum requirements.

2. To provide service programs, planned to meet specific needs to institutions too small to maintain a full program of library service.

F. To provide reference services and supplementary resources for professional personnel in health and rehabilitation institutions.

G. To support programs to combat the problem of illiteracy.

H. To develop programs of bibliotherapy for emotionally and educationally handicapped individuals.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project V. Institutional Library Services

II. Relationship to the Long-Range Program

The Institutional Library Services Project supports Objective 1 of Goal III:

> "To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions."

III. What the Project Expects to Accomplish

This project expects to build and enrich institutional library collections and services so that they may adequately serve the day-to-day needs of residents as well as the long term requirements of their treatment and rehabilitation in health care and correctional institutions.

IV. Needs Assessment

There are traditional libraries now in all but one State-supported residential institution, but their collections and service capacities range from mediocre to average. No library has achieved a superior level of overall service when measured by appropriate standards. Populations of institutions are not dwindling as anticipated. Library support has increased dramatically with the incentive grant program, but escalating costs of all materials and services, added to State economies, result in inadequate provision for library services. Actual and potential reductions in state funds have caused some administrators to give libraries a lower priority. More than ever this project is needed as an incentive for continued institutional support of their libraries, all but three of which were established as a result of this program.

V. Who Is To Be Served

All residents of State institutions will benefit through improved library collections and services.

Institutions	Population (est.)
Correctional	12,153
Other	9,070
Total	21,223

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title I
Project V. Institutional Library Services

VI. Activities To Be Used To Meet Objectives and Needs

This project enables the State Library to support the work of the Institutional Library Consultant who will:

A. Plan, develop, and supervise programs for state institutional libraries. The institutional consultant will visit each of the institutions, with the exception of small Department of Corrections' units, at least six times per year for a total of 70 field trips. She will meet with institutional administrative staff members at least twice per year.

B. Monitor LSCA grant program. Grants for materials are provided to institutions on the basis of population, need, and institutional support.

C. Continue to provide technical assistance in the development of state standards for institutional library service.

D. Continue to provide guidance in the development of bibliotherapy projects in at least four institutions.

E. Continue to provide guidance in the development of programs in the area of literacy.

F. Assist in the redevelopment and redirection of library services in three institutions for the mentally retarded, while assisting another mentally retarded institution develop non-traditional services.

G. Assist librarians in three juvenile correctional institutions to develop library based programs to support their total education program.

H. Identify or implement continuing education opportunities appropriate for institutional library staff. State Library will host regularly scheduled meetings of institutional librarians and/or administrators (at least three per year).

I. Encourage institutions to increase local funds for materials by 10%.

J. Encourage institutional librarians to increase use of State Library's interlibrary loan and film services by 5% each.

K. Due to the impending mid-year retirement of the institutional consultant a major activity will be the development of a notebook describing existing services and needs.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87, under the supervision of the State Library, at the individual institutions.

VIII. Key Libraries and Other Libraries Involved

A. The South Carolina State Library

B. Hospitals

1. Crafts-Farrow State Hospital (mental health)
2. South Carolina State Hospital, Horger Library (mental health)
3. Bryan Psychiatric Hospital (mental health)
4. Morris Village (addiction center)
5. Tucker Center (mental health)
6. Patrick B. Harris Psychiatric Hospital (Mental Health)

C. Correctional Institutions

South Carolina Department of Corrections

The Library Services Division, South Carolina Department of Corrections supports library programs in all 16 units of the Department. Seven units provide full service libraries, while others have a core collection supplemented by two bookmobiles. Pre-release centers are not included in above.

South Carolina Division of Youth Services:

1. Willow Lane School (middle school, co-educational)
2. Birchwood School (high school, co-educational)
3. Reception and Evaluation Center

D. Residential Institutions

1. Coastal Center (mental retardation)
2. Midlands Center (mental retardation)
3. Pee Dee Regional Center (mental retardation)
4. Whitten Center (mental retardation)
5. S. C. School for the Deaf

6. S. C. School for the Blind
7. John de la Howe School (juvenile care)

E. Other

1. Beckman Vocational Rehabilitation Center (handicapped)
2. Holmesview Center (alcoholism)
3. Palmetto Center (alcoholism)
4. Tucker Center (geriatric mental health)

IX. Estimated Cost of and Sources of Funding

A. Funds budgeted for FY 87:

Federal LSCA	State From Institutions	State From State Library	Total
$45,000*	$339,823	$29,647	$432,766
18,296 (FY 86 C-O)			
$63,296			

*$3,000 (est.) of this amount will be carried forward for use in FY 88.

B. Funds expended by the State Library: $29,647

Grants and allocations for institutions: $45,000

(Additional funds are budgeted by institutions for their libraries through institutional appropriations and other grant sources.)

X. Method of Evaluation

A. Library service in individual institutions will be measured by the following standards as they apply:

American Correctional Association. Commission on Accreditation for Corrections. Manual of Standards for Adult Correctional Institutions. College Park, Maryland. The Commission, 1977.

American Correctional Association - American Library Association Health and Rehabilitative Library Services Joint Committee on Institutional Services. Library standards for juvenile correctional institutions. College Park, Md. American Correctional Association, 1975.

Association of Specialized and Cooperative Library Agencies. Standards for Libraries in Institutions Serving the Mentally Retarded. American Library Association, 1981.

South Carolina Department of Education. Defined Mininim Program for Deaf and Blind Schools (1983).

South Carolina Department of Education. Defined Minimum Program for the John de la Howe School (1983).

South Carolina Department of Education. Defined Minimum Program for the Palmetto Unified School District No. 1 within the S.C. Department of Corrections (1981).

South Carolina State Department of Education. Defined minimum program for South Carolina school districts. (The Department, 1981)

B. The following criteria will be used to measure the effectiveness of all institutional library programs.

1. The collection meets the needs of residents of the institution as outlined in revised materials selection policies.

2. Selection of materials is from appropriate sources.

3. The collection is under continuous inspection for suitability, usefulness, attractiveness to resident clientele and/or staff.

4. Library services are available to all residents on a reasonably regular schedule. This would include evening and weekend hours to accommodate those unable to visit the library during regular hours. This includes the scheduling and production of programs utilizing library materials for those residents who for whatever incapacity cannot use such materials independently or within the library of the institution.

5. Staff rendering library services shall have qualifications appropriate to their responsibilities and duties.

6. Continuing evidence of institution support of library services within the institution, especially materials budgets.

7. The development and use of bibliotherapy programs, when appropriate.

C. Monitoring and Evaluation will include the following:

1. Annual narrative and statistical reports will be submitted by librarians.

2. Orders for materials and invoices for materials received are reviewed by the Institutional Consultant.

3. Periodic (regularly scheduled) visits by Institutional Library Consultant to institution libraries shall include:

   a. General observations of operations and activities.

   b. Inspection of collections.

   c. Conferences with library staff, administrator responsible for the library within the institution, other institution staff members.

   d. Instruction and/or demonstration of recommended practices and procedures.

4. Monitoring financial and other support given to the library by the institution will be made by the State Library.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title II
Project I. Public Library Construction

I. Objectives

The purpose of this project is to provide public library facilities adequate in space, design, and access to meet the needs of the community. To this end the project will insure wise and economical use of federal and local funds in the construction of library facilities; will assure that new facilities provide the maximum in function, efficiency and economy of maintenance; and will make construction funds available to the greatest number of communities for the wisest and best development of library facilities to reach the greatest number of people. Construction projects eligible for Title II grants are:

1. Construction of a new county or regional headquarters building or the enlarging of existing county or regional headquarters buildings.

2. Construction or enlargement of branch library buildings serving a population area of 20,000 or more in county or regional systems. (The Plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

3. Construction or enlargement of branch library buildings serving a population area of 5,000 - 20,000 in county or regional systems. (The Plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

4. Renovation of an existing county or regional headquarters building or branch library building to make it accessible to the physically handicapped as required in American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped.

5. Renovation of an existing county or regional headquarters building or branch library building for energy conservation.

6. Renovation of an existing county or regional headquarters building or branch library building to accommodate new technologies.

II. Relationship to Long-Range Program

The project supports Objective 4 of Goal II of the Long-Range Program:

> "To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community."

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title II
Project I. Public Library Construction

III. What the Project Expects to Accomplish

With the resources available to it under Title II, the State Library will assist as many libraries as possible in the construction, enlargement, or renovation of public library buildings designed to meet the needs of the public, to be accessible to the handicapped, to be energy efficient, or to accommodate new technologies.

IV. Needs Assessment

In 1980 the U.S. National Public Library Space Needs Assessment Survey indicated that forty-six (46) public library construction projects would be needed by 1985 in South Carolina. These consisted of nine new headquarters buildings, nine headquarters expansions, twenty-two new branches, and six branch expansions. Of these, eleven projects have been completed. Public library directors have since identified additional building projects. If South Carolina's public libraries are going to reach their goal of expanding and improving public library services throughout the state additional space is required. However, construction projects will be approved only for those libraries which are without adequate library facilities necessary to develop library services.

V. Who Is To Be Served

The educational, economic, and cultural enrichment of all citizens of the counties or communities receiving construction grants will be furthered by this project, which is intended to increase the space available for the provision of expanded and improved public library service.

VI. Activities To Be Used To Meet Objectives and Needs

The allocation of funds for construction projects will be as follows:

Branch libraries (permanent or temporary) serving populations of 5,000 - 20,000 in systems meeting requirements for State and Federal grants, $50,000 or 50 per cent of the cost of the total project, whichever is the smaller.

Branch libraries (permanent or temporary) serving populations over 20,000 in systems meeting requirements for State and Federal grants, $75,000 or 50 per cent of the cost of the total project, whichever is the smaller.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title II
Project I. Public Library
Construction

The headquarters of county and regional systems meeting all requirements for State and Federal grants and serving under 50,000, $100,000 or 50 per cent of the total cost of the construction project, whichever is the smaller.

The headquarters of county and regional systems serving 50,000 to 100,000 and meeting State and Federal requirements for grants, $150,000 or 50 per cent of the total cost of the project, whichever is the smaller.

The headquarters of county and regional systems serving over 100,000 and meeting State and Federal requirements for grants, $200,000 or 50 per cent of the total cost of the project, whichever amount is the smaller.

Renovation of headquarters or branch library buildings for accessibility for the handicapped, energy conservation, or to accommodate new technologies.

The amount of each grant will be determined individually on the basis of the nature and extent of the renovation required and on the other funding available. In no case shall a grant exceed 50% of the cost of renovations specifically required to assure access and usability for the handicapped, energy efficiency, or to accommodate new technologies.

For the purposes of this project county library headquarters buildings in regional systems will be treated as headquarters only if regional headquarters is in such county. All other headquarters will be considered branches.

In addition to the face value of the grant each recipient will be eligible for an additional sum needed to cover the costs of reviews required by regulations. The State Library will not use Title II funds for its administration of this project.

In the event the number of approvable construction projects received is not sufficient to utilize all available funds, the State Library reserves the right to allocate additional funds within the limits of the Federal/State matching ratio.

Construction must begin within six months of the appproval of Part I of the Title II application or risk forfeiture of grant.

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title II
Project I. Public Library Construction

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 in counties receiving grants. To participate in the Title II program, the public library must be legally established and meet requirements for State Aid and for participation in grants-in-aid from Federal funds administered by the State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and qualifying public libraries.

IX. Estimated Cost of and Sources of Funding

Federal	Local	Total
$363,196	$363,196	$726,392

X. Method of Administering Project

The State Library will administer this project with existing staff. The Deputy Director for Library Development will provide overall supervision. Field Service Librarians will assist counties assigned to them with the application process, the written building plan, needs assessment, and other activities as necessary with coordination by the Director of Field Services. The Office of the State Engineer will provide the required review of all plans for structural integrity. The State Fire Marshall will review them for fire safety compliance. The State Library will hire on a job basis a library building consultant to review the library functions of the building.

Administrative costs for the Title II program will be charged to Title I, Project IA (General Administration).

XI. Method of Evaluation

The State Library will evaluate each application to determine eligibility. Once a grant is approved the State Library will provide technical assistance and review before construction begins. During construction the State Library will work with the libraries to ensure that contractor(s) meet schedules, follow applicable regulations, and construct the building in accordance with specifications approved by the State Library. Periodic site visits will be made to verify the above. After the building is completed the State Library will make a final inspection of the building. An audit of the owner's accounts and

records of both local and Federal funds will be made as soon as practicable after construction has been completed. This audit is to assure that Federal funds expended on the project are equal to the applicable Federal share of the actual allowable costs incurred by the library in constructing and equipping the project as approved and in accordance with applicable laws, regulations, and policies established for the program.

Overall the project will be evaluated on the number of new library buildings constructed in areas which previously had no public library facility or which had an inadequate facility. Areas without library facilities necessary to develop services or facilities which are inadequate to provide services are those areas which do not have a facility to meet standards appropriate to their size on the basis of population served. Standards to be used in the evaluation of adequacy of the library facility will be Pamphlet No. 13, "Small Libraries Project," The Small Library Building (Library Administration Division, American Library Association, 1962) and in Wheeler and Goldhor's Practical Administration of Public Libraries, by Joseph L. Wheeler and Herbert Goldhor, revised by Carlton Rochell, (Harper, 1981), p. 464.

[redacted]ED [redacted] No[redacted]921[redacted]921[redacted] and [redacted]15-1[redacted]

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 87

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
[ ] I	I
[X] III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Interlibrary Network

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,092,637

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	231,365	XXXXXXXXXXX	XXXXXXXXXXX	231,365
Current FY funds	253,241	XXXXXXXXXXX	XXXXXXXXXXX	253,241
Total expenditures	484,606	164,453	-0-	649,059
Carryover to next FY	200,000	XXXXXXXXXXX	XXXXXXXXXXX	200,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities.

-93-

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1987
Title III
Project I. Interlibrary Network

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Interlibrary Network Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To facilitate the sharing of South Carolina library resources by means of a rapid communication system for the location of information and materials.

C. To plan, develop, and service a statewide bibliographic network, utilizing computer and telecommunications technology, capable of delivering products and services to all types of libraries in South Carolina.

D. To raise the level of reference and interlibrary loan service through in-service training for reference personnel.

E. To strengthen the services of the State Library so that it may adequately serve as a resource center for all libraries in the state.

F. To provide access to the Educational Resources Information Center (ERIC) document collection, DIALOG, BRS, and other data bases.

G. To encourage cooperation among public, academic, institutional and other libraries of South Carolina.

II. Relationship to Long Range Program

The project supports Goal IV of the Long Range Program:

> "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. What the Project Expects to Accomplish

The project will provide rapid access to statewide resources, increase interlibrary cooperation, and result in more efficient use of all library resources. It provides the central organization, communications, and bibliographic access necessary for an effective

interlibrary loan program. Requests for information and/or materials not available at one library may immediately be transmitted to another, with the State Library at the center of the South Carolina Library Network.

IV. Needs Assessment

Measured by either state or national standards, South Carolina's library resources are inadequate to meet user needs, present or potential. Public libraries own 1.45 books per capita. Institutional libraries are limited in depth and breadth of holdings. Academic libraries do not have adequate resources for burgeoning student bodies. The sharing of resources is the only economical and effective means of meeting the demands for service. This project provides the conduit for this resource sharing.

V. Who Is To Be Served

Rapid provision of information and materials not available at the local level is of potential benefit to all South Carolinians. The Interlibrary Network permits all library users to draw upon the resources of (1) the State Library, (2) other public, academic, institutional or other libraries, or (3) out-of-state libraries.

VI. Activities To Be Used To Meet Objectives and Needs

The State Library for the past five years has been working toward the development of a statewide automated library network. During FY 84 intensive study was done to determine the possible form such a network should take. Several options were considered. In FY 85 a consultant was engaged to assist in the development of requirements for the automated system which will serve as the center of the state network. The consultant also assisted in the evaluation and selection of the successful vendor. In FY 86 he assisted with the implementation of the first phase.

Plans are to establish over a period of three years an integrated on-line library system at the State Library to host the state network and to develop a communication system which will give libraries and state agencies access to the network. The State Library will use federal and state funds to implement the system.

In year one the State Library's catalog was put on-line. A circulation/interlibrary loan module was installed which gives public libraries and some state agencies access to this collection.

activities listed below may change significantly, change very little, be replaced, or remain unchanged as the network develops. It is not possible at this point to describe the nature of these changes. Therefore this project is being written to describe current methodology for these five activities. FY 87 is year two of this three year plan.

A. Communications - to promote cooperation and to facilitate interlibrary loans

1. During FY 86 all public library systems received training in use of the interlibrary loan module of the South Carolina Library Network. The Division of Information Resource Management and the library at the Department of Health and Environmental Control were state agency test sites to gain access in FY 86. In FY 87 other state agencies, academic and TEC libraries will come on-line.

2. News for South Carolina Libraries - fostering communication among all public, college, university, institutional, and special libraries within the state

B. Bibliographic Access - to identify and locate library resources

1. South Carolina Library Network - During FY 86 the State Library's holdings became available by means of an on-line catalog. Libraries now have full searching capabilities by author, title, or subject and will have key word access in 1987. Requests for materials can be placed using the electronic mail component of the system.

2. SOLINET (Southeastern Library Network) - on-line bibliographic information and location capabilities supplement the South Carolina Interlibrary Loan Network, functioning as an interim union catalog of major S. C. library collections and providing access to materials anywhere in the SOLINET-OCLC network. To encourage SOLINET membership, the State Library makes grants to cover start-up costs through clusters serving multitype libraries or through individual memberships for larger libraries considered essential to the state network. To expedite building of the state data base, grants are made to major libraries to accelerate on-going RECON (retrospective conversion) projects.

3. Small Libraries Project - In order to enable small libraries to benefit from automation the State Library will provide funding to assist in conversion of bibliographic records to

machine readable format. The databases created will be included in the proposed South Carolina Library Network. They will also enable the automation of local processes. In cases of public libraries Title I and Title III grants may be combined to enlarge scope of projects.

4. Machine assisted reference service - the State Library will supplement its reference service by the use of on-line computerized bibliographic services through DIALOG, BRS, Lexis-Nexis and possibly other data bases.

C. Interlibrary Loan - to supplement and coordinate library resources

1. State Library staff gives direct interlibrary loan service to public, institutional, academic, and special libraries. In FY 87 the State Library will attempt to increase interlibrary loan to public libraries by 5% and to academic libraries by 5%.

2. The State Library is the communications center through which loans among different types of libraries are transmitted. In addition to interlibrary loan from its collection the State Library provides location services for all types of libraries in South Carolina.

3. The project enables the State Library to employ one Reference Librarian and a Library Technical Assistant to work in the Interlibrary Loan Department.

4. The University of South Carolina and the State Library received a grant from the National Endowment for the Humanities to fund phase one of a project to gain bibliographic control over the newspapers published in South Carolina. The grant was administered by the University of South Carolina with support services provided by the State Library. Since so much work had been done in South Carolina NEH declined to fund phase two so it could fund other states with greater need. The project has been continued with funding from the State-Record Foundation, the South Caroliniana Society, LSCA and in-kind support from the University of South Carolina. A researcher was hired to conduct a survey of newspaper collections. The inventory of South Carolina's newspaper records has been completed, and a manuscript has been prepared. The University of South Carolina Press will publish it by September 1987. A total of 500 copies will be

printed. The State Library will distribute free copies to public, some institutional, and depository libraries. The University of South Carolina Thomas Cooper Library will also distribute some free copies. The remainder will be sold by the USC Press to recoup the cost of printing.

5. In FY 83 the State Library awarded a Title III grant to the University of South Carolina Medical School Library to produce a Union List of Serials of the holdings of the State Library, Richland County Public Library, and Columbia College Library. Publication was in FY 84 and 85. A third edition will be published in FY 87. Plans to include other Columbia area libraries in the list are being delayed due to the possibility of creating a statewide union list. A Subcommittee of the Task Force on Library Automation and Technology will study the feasibility of establishing a state union list during FY 87. They are to determine the extent and format of serials records in machine readable formats in the state.

6. Government Documents - a State Documents Depository Act, passed in 1982, allows the State Library to gain bibliographic control over state publications. Regional depositories (10) allow for local access. The Superintendent of Documents in 1981 requested that each state prepare a state plan for federal depository libraries. In September 1984 the South Carolina State Plan for Depository Libraries was approved. The plan called for the libraries of the University of South Carolina, Clemson University, and Winthrop College to share responsibilities usually performed by a regional library (South Carolina does not have a regional library). The State Library served as the coordinator for the plan. Each of the three libraries selected areas of responsibility, allowing depository libraries in the state to discard federal documents after checking with these libraries to make sure a final copy was being held. By 1986 this plan proved too cumbersome to administer. In June 1986 the Superintendent of Documents approved changes requested by the libraries involved. Under this new plan, the libraries of Clemson University and the University of South Carolina serve as joint regional depositories. Winthrop College and the State Library are no longer involved. So far this new plan has proven to be economical in terms of time and money.

D. Continuing Education - to increase awareness of the benefits of cooperation; to demonstrate new developments in library technology, including automation, networking, and information retrieval; and to raise the level of reference and interlibrary loan service throughout the state

1. Workshops - No major workshops are planned for FY 87. Instead State Library staff will emphasize training activities in use of the South Carolina Library Network. Training activities will be on-going due to new staff members hired and new enhancements to the system.

2. Field Work - The Reader Services staff makes field trips, as needed, to South Carolina libraries for the purpose of identifying local needs and problems, providing instruction, and encouraging more effective use of reference and interlibrary loan service. Emphasis in FY 87 will be on accessing the South Carolina Library Network.

E. Study and Planning - to encourage cooperative planning among all types of South Carolina libraries

1. Investigation - The State Library will continue conferences and planning meetings to allow South Carolina librarians to discuss and investigate potential means of cooperation including resource sharing, networking, and technological applications. If necessary, study trips may be made to observe successful multitype library cooperation in other states and to determine the possibility of replication in South Carolina.

2. Consultation - When a need is indicated, the State Library will engage consultants to study the feasibility of various cooperative activities and to advise on the development of a coordinated plan of action. The Task Force on Library Automation and Networking will advise the State Library on matters pertaining to the future of library automation and cooperation.

3. Demonstration - Where investigation and consultation indicate that a given activity or technology can substantially improve communications, streamline library procedures, facilitate delivery of service, or otherwise contribute to resource sharing and interlibrary cooperation the State Library may

offer a demonstration grant to aid in establishing a cooperative project that crosses type of library lines. The objective would be to find the ways to fill the information and library needs in the State, to show clearly how each party benefits from cooperation, and to show ways of maximizing the expenditure of state and federal funds.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 87 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All libraries of South Carolina

IX. Estimated Cost of and Sources of Funding

State and LSCA Title I funds provide the materials used by the State Library in the interlibrary loan program (see Project IIB. Strengthening the State Library Agency). State funds provide the professional and pre-professional personnel to operate the program. LSCA Title III funds are expended for network planning, grants-in-aid, consultant fees, scholarships and workshop costs, meetings and conferences, communications (postage, telephone, and SOLINET), a reference librarian, a library technical assistant, some clerical personnel, bibliographic location tools, equipment, equipment maintenance, supplies, printing, travel and miscellaneous expenses attributable to the Interlibrary Network.

FY 87 funds budgeted:

Federal	State	Total
$253,241*	$164,453	$649,059
231,365 (FY 86 C-O)		
$484,606		

*$200,000 (est.) of this amount will be carried forward for use in FY 88.

X. Method of Administering Project

The project is administered by the State Library. Long-range planning is under the direction of the Deputy Director for Library Services. General supervision rests with the Director of Reader Services, and interlibrary loan operations are the responsibility of the Interlibrary Loan Librarian. SOLINET communications are provided through contract with the Southeastern Library Network and monitored by the Director of Technical Services. The Coordinator of Automation Services will provide day-to-day monitoring of the South Carolina Library Network.

XI. Method of Evaluation

The total project will be supervised by the Deputy Director for Library Services, with participation of the Director and Deputy Director for Library Development in all planning activities. Many of the results of the project are "intangibles" - leading to improved communication and cooperation between all types of libraries. Specific accomplishments will be measured in terms of the number of libraries involved in planning and activities, the consensus reached concerning immediate and long-range goals, and the development of demonstration projects for prototype activities.

The interlibrary loan phase of the project will be continuously monitored by the Interlibrary Loan Librarian, who supervises the filling of all reference and title requests, and by designated members of the State Library staff. Interlibrary loan statistics will provide a major source for evaluation of this service. Success of the service will be measured in terms of:

(1) the number of interlibrary loan transactions

(2) the percentage of requests filled

(3) the time required for filling patron requests

(4) critique by librarians and patrons

South Carolina State Library
1500 Senate Street
Post Office Box 11469
Columbia, South Carolina 29211

MEMORANDUM

TO: South Carolina Public, Academic, and Institutional Library Directors
South Carolina State Library Board
LSCA Advisory Council
Other Interested Organizations

FROM: James B. Johnson, Jr.
Deputy Director for Library Development

SUBJECT: Annual Program and Long-Range Plan

DATE: February 26, 1987

The South Carolina State Library has published The South Carolina Program for Library Development 1986-1989 and Annual Program, Library Services and Construction Act 1986-1987. Copies are enclosed for your information. These documents detail plans for the use of LSCA funds during the next three years.

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